



MINUTES of the PARISH COUNCIL MEETING held on Monday 06 November 2023 commencing at 7.30pm held at Tattlingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs R Abbott, D Hawes, G Mark, A Mendel (Chair), S Page and B Stennett.

Also in attendance: S Keys (Clerk), 16 members of the public and County Councillor Simon Harley.

01. WELCOME AND OPENING STATEMENT

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's website.

02. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence – The Council noted the apologies received from Cllrs Clarke and Plumbly. The Council noted apologies received from District Councillor Potter.
- b) Council agreed to approve the apologies submitted – The Council unanimously approved the apologies as noted.

03. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25

- a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr Abbott declared an interest in agenda items 9h and 10c, Cllr Stennett declared an interest in agenda item 9h, Cllr Page declared an interest in agenda item 10a, Cllr Mendel declared an interest in agenda item 10c, Cllr Hawes declared an interest in agenda item 10c and 12.
- b) To receive notification of gifts of hospitality exceeding £50 – there were none received.
- c) To receive requests for dispensations – **Cllr Page requested a dispensation for agenda item 10a, aif. Cllr Mendel requested a dispensation for agenda item 10c, aif. Cllr Hawes requested a dispensation for agenda item 12. 5 Cllrs voted in favour of the request, 1 Cllr voted against the request, the motion was carried.**

04. MINUTES

- a) To approve the minutes of the meeting on 02 October 2023 – **The Council proposed approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif (Cllrs Mark, Hawes and Lee abstained from the vote.)**

05. CLERK'S REPORT

- a) To review actions from the previous meeting, the Clerk gave the following updates:
 - A local handyman had offered to undertake this work on behalf of the Council. The Clerk had agreed this proposal as part of her delegated authority to enable this work to proceed.
 - The Chair informed the Council that she had approached the White Horse about the removal of the pub sign and had been informed that this would be put back in the near future. Cllr Mendel confirmed that the heritage department at Babergh District Council had been informed of its removal and would be taking action as necessary.
 - The location for a litter bin had been approved by Babergh District Council and the bin had now been installed.
 - A letter has been sent to Autumn House ref. overgrown hedging.
 - A response has been sent to Holbrook PC re: quiet lanes initiative
 - Tattler complaints Policy drafted and added to the agenda for the meeting
 - A meeting ref. grass cutting has taken place.
- b) To receive an updated from the Clerk on any other Council issues –The Clerk provided an update on the following issues:
 - The Clerk informed the Council that the new email accounts have now been set up and are active. These had been delayed due to some issues with the domain. Going forward all Parish Council correspondence will be sent using these emails.



06. REPORTS FOR INFORMATION

- a) A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley updated the Council on the following issues:
- Suffolk libraries consultation
 - Budget consultation
 - Bus Service Improvement Plan
- b) A written report from Cllr Potter had been circulated prior to the meeting (available as Appendix D).

07. PUBLIC FORUM

- a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted – the following comments/queries were received about items on the agenda:
- Concerns were raised about the correspondence received from Regis Group in relation to proposals for affordable housing on the land adjacent to Chedworth Place. Residents raised concerns about suitability for this kind of housing in a village that does not have public transport, a village shop or other essential infrastructure. In addition members of the public raised queries about whether a need for affordable housing in Tattlingstone had actually been identified.
- b) To receive comments or questions relating to Tattlingstone in particular – none received.
- c) To receive questions and comments submitted in writing/email for future consideration by the Council – none received.

08. STATUTORY BUSINESS

- a) To consider/approve dates for Parish Council meetings in 2024 – the Council reviewed the dates circulated by the Clerk and noted that the April Parish Council meeting will actually take place on 08 April 2024, not 01 April 2024. The Clerk informed the Council that the Annual Parish Meeting had been booked for 15 April 2024. **These dates were aif.**

09. FINANCE

- a) To note the balance of accounts as at 31 October 2023 – Lloyds Account, £32,864.41, Current Account, £12,517.93 and Deposit Account £3,205.82, **Council noted the balance of accounts, aif.**
- b) To note the accounting spot check undertaken by Cllr Page prior to the meeting – Cllr Page confirmed another spot check would be undertaken in the next few weeks.
- c) To approve the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting – an updated Paper 1 was circulated to Council. The items awaiting payment were verified and explanations given where appropriate. **Cllr Mendel proposed that the meeting approved those as submitted under Paper 1 for payment as seen at Appendix A, this was seconded by Cllr Mark, aif.**
- d) To approve the Tattler accounts to date for year 2023-24 – the Council noted the paper circulated by the Clerk and the current balance in the Tattler budget of £16. **All were in agreement to approve the Tattler accounts to date as submitted under Paper 2, aif.**
- e) To review/agree the proposal from the Tattler Editor to increase the number of publications to cover new Tattlingstone housing – the Council noted as per the email from the Tattler Editor that additional housing in the village now meant that a larger number of The magazine needed to be printed. **Cllr Lee proposed that the request to increase the print from 250 to 275 should be approved by the Council, this was seconded by Cllr Stennett, aif.**
- f) To note the CIL report for October 2023 including nominal sums for potential CIL expenditure for the coming year (Paper 5) – Council noted the balance of £18,059.86 once the approved allocated sums of monies for CIL bids had been expended. It was shown on the report as submitted that this would drop to £10,789.86 once committed sums were included.
- g) To consider/approve the request from Tattlingstone VH Committee for an annual contribution of £1000 towards the running cost of the hall – the Council reviewed the email from David Brown (Paper 6). The Council noted that to date the Council had not had oversight of the financial situation of the Village Hall Committee. Following discussion, **the Council agreed that a request for a copy of the most recent VH Accounts would be made (ACTION – Clerk).** Once this had been received and circulated to the Council this request would be reconsidered at the next meeting.
- h) To review first draft of the TPC 2024-25 budget as circulated – the Council reviewed the budget as circulated by the RFO and considered the options for the coming year. The RFO indicated that due to rising costs it would not



be advisable to hold the budget at the current level and that a larger increase in the precept request would enable the Council to be more ambitious over the coming year. **It was agreed that the Council would review the budget again at the meeting in December 2023 once the provisional tax base and local government financial settlement were known, aif.**

10. PLANNING MATTERS

- a) To consider and agree response to the following planning matters relating to Tattingstone:

DC/23/04550

Park Cottage, 23 Church Road, Tattingstone, IP9 2NA

Application for Listed Building Consent - Erection of rear extension(s) and part rebuilding of no. 24 along with associated internal works. Erection of garage building and associated works

The Council reviewed the application and agreed it had no comment to make, aif.

DC/23/04549

Park Cottage, 23 Church Road, Tattingstone, IP9 2NA

Erection of rear extension(s) and part rebuilding of no. 24 along with associated internal works. Erection of garage building and associated works

The Council reviewed the application and agreed it had no comment to make, aif.

- b) To note the following decisions received - None.

- c) To note the correspondence received from Regis Group and agree next steps as necessary – the Council noted the letter received from Regis Group stating that the group would like to explore options for the long-term future of their landholding which could include its redevelopment as a “rural exception site” in order to provide affordable housing for the community. Following discussion **the Council agreed that an online meeting should be held to receive an update on proposals and to provide feedback from local residents.** (ACTION – Clerk)

11. CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in October 2023 (copies had been circulated to Councillors prior to the meeting). Council noted the following:

1. An email from the Chair of Holbrook Parish Council inviting the Tattingstone Chair to a collaborative meeting re developments on the Shotley Peninsula. The Chair confirmed that she would be attending the meeting.
2. An email from a local resident highlighting the need for clarity of road names from Bentley Lane towards the Wonder. Following discussion the Council agreed that the road name on the Electoral Roll should be checked (ACTION – Clerk) and this should then be followed up with Babergh District Council.
3. An email from a local resident with concerns about flooding to their property due to blocked or inadequate drains. Following discussion Cllr Harley agreed to follow this up at Suffolk County Council.

12. TATTLER

- a) To note/amend/approve the draft Tattler Complaints Policy as circulated by the Clerk – the Council reviewed the document circulated and **confirmed that this policy should be adopted with no amendments necessary, aif.** (Cllr Hawes abstained from the vote)
- b) To receive any other update on matters relating to the Tattingstone Tattler if appropriate – Cllr Hawes read a statement to the meeting informing the council of her resignation as Editor of the Tattler with immediate effect. The Council noted that there would be no further editions of the Tattler for the foreseeable future. The Chair thanked Cllr Hawes for all her hard work as Editor and noted that the future of the Tattler would be added to the agenda of the next meeting.

13. VILLAGE BENCHES

- a) To review the photos of the village benches – the Council reviewed the photos circulated and noted the poor repair of at least two of the village benches.
- b) To review options to renew or replace benches and agree next steps as necessary – following discussion **the Council agreed that these benches should be replaced with a durable, recycled-material bench.** The Clerk agreed to provide some quotes for bench options in preparation for agreement at the next meeting. It was agreed that no decisions on benches should be made without reference to the families of memorial benches.

14. VILLAGE MATTERS

- a) To receive an update from the Playing Field Representative if appropriate – Cllr Page gave the following report:



- New gates installed (a grant of £450 towards the cost of these had been received from District Cllr Potter)
- Tattlingstone Football Club are exploring options to return to playing on the Playing Field
- Discussions on the CIL application are currently ongoing
- A meeting between the Playing Field Chair, Secretary, Parish Chair, Clerk and Playing Field Rep was held to discuss grass cutting issues. This had been a productive meeting which explored the length of grass to be cut and liaison over match dates. The meeting proposed a longer-term option of providing a grant from the Parish Council towards grass cutting so that the Playing Field Committee can arrange their own cutting, This will be presented as an option to the Playing Field Committee. In the meantime **Cllr Page proposed that the Clerk be given delegated authority to authorize an additional cut to the playing field if requested by the Playing Field Committee, aif.** (Cllrs Stennett and Abbott abstained from the vote)
- There will be a Burns night on 27 January 2024.

Cllr Mark highlighted concerns that the play area equipment remains open to use by the public despite being damaged and dangerous and contrary to recommendations in the most recent inspection report that indicated that this should be secured from use.

- b) To receive an update on matters relating to the Tattlingstone Tattler if appropriate – none.
- c) To receive an update on matters relating to the Neighbourhood Plan if appropriate – the Chair informed the Council that the first draft of the Plan should be presented at the next Parish Council meeting.
- d) To approve the final version of the Tattlingstone Community Emergency Plan – the circulated Plan was reviewed by the Council. **All were in agreement that this version of the Plan should be approved, aif.**

16. DATE OF NEXT MEETING

Monday 04 December 2023, 7.30pm at Tattlingstone Village Hall.

Meeting closed at 9.15pm

SIGNED.....DATED.....



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
October	9g	Request a copy of the most recent Village Hall accounts	Clerk
October	10c	Arrange an online meeting with Regis	Clerk
October	11	Check road name on Electoral roll and follow up with Babergh DC	Clerk
October	13	Provide quotes for village benches	Clerk



Appendix A – Finance Report

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO September Salary	Bank Transfer	477.50		477.50
S. Keys	Clerk's Expenses	Bank Transfer	70.65		70.65
D. Childs	Playing Field Grounds Maintenance (inv. 1767)	Bank Transfer	100.00		100.00
Leiston Press Ltd	Tattler Printing (inv. 60622)	Bank Transfer	268.00	3.00	271.00
Business Services at CAS	10 Email mailboxes	Bank Transfer	240.00		240.00
L Riddell	Refund of incorrect payment	Bank Transfer	32.00		32.00
Tattlingstone VH	Hall Hire for Neighbourhood Plan	Bank Transfer	16.00		16.00
Wybone	4 x Grit bins	Bank Transfer	887.95	147.99	887.95
SALC	SALC Conference – inv. 27962	Bank Transfer	15.00	3.00	18.00

Receipts allocated

	Detail	Method	TOTAL
Groundwork UK	Neighbourhood Plan Grant	BACS	5172.00
Lloyds Bank	Bank Interest	BACS	8.57

**Appendix B - Glossary of Common Abbreviations used**

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BMSDC	Babergh & Mid Suffolk District Council
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DC	District Council
DCLG	Department of Communities and Local Government
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LAIS (from SALC)	Local Association's Information Services
LPA	Local Planning Authority
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
Rec	Recreation
RFO	Responsible Finance Officer
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattinstone Playing Field
TVH	Tattinstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations



APPENDIX C



Report for November 2023 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)

Supporting Suffolk Farmers

The council meeting on Thursday 19 October saw councillors vote to approve a motion supporting local farmers and food producers by ensuring that local meat and dairy, as well as plant-based produce, is served at council events. The council's facilities and catering arm, Vertas, has 68% of its spend with Suffolk suppliers and 86% with regional suppliers. In order to tackle the county's environmental priorities and boost the local economy, the council also pledged to encourage Suffolk residents to buy local produce and shop locally wherever possible.

I spoke at the meeting and pointed out that the Council were missing an opportunity to promote policies to reduce meat and dairy consumption, in line with the Government's Committee on Climate Change's recommendations, in order to reduce our carbon footprints. We can still do this and support our local farmers!

Our group also tried to put a motion to encourage solar panels to be installed on all new buildings and industrial buildings (ideally, rather than productive farmland) but this was unsuccessful.

Walking and Bridleway Access

At Cabinet on Tuesday 10 October, members of the Suffolk Local Access Forum joined the meeting to provide their annual report, which included the work they are doing to improve and maintain footways and access around the county, particularly with Network Rail and National Highways to make sure that new developments take foot traffic and walkers into account. They are keen for the council to promote the East Anglian sections of the newly named King Charles III England Coast Path. The forum expressed concern about the significant large-scale energy infrastructure projects planned for the county and could impact on Suffolk residents' enjoyment of the green access network and impact on the county's natural environment.

Suffolk Libraries Consultation

Suffolk County Council's contract with Suffolk's Libraries Industrial and Provident Society (IPS) Limited, the independent charity that runs the library service, comes to an end on 31 May 2025, with a new contract set to begin in June 2025.

The 13-week consultation period is launched today, and will be followed by a competitive Tender Process, before the new contract is awarded in November 2024.

To inform the consultation, the council has undertaken engagement with over 30 organisations including Suffolk's Libraries IPS Limited staff, key service users, schools and partner organisations.

A key focus of the consultation is the council's Library outreach services, which include three mobile library vehicles, serving more than 500 stops across rural parts of the county each month, for the pickup and exchange of books.

The mobile library vehicles are coming to the end of their life and the council therefore needs to consider the best way to deliver these services to people in rural areas of the county going forward.

Library Outreach services also include Pop-up Libraries and a home library service, run by local volunteers, is also available for Suffolk residents that find it difficult to access a library building or mobile library.

The council is keen to hear from people, to better understand the needs across the county. This feedback will help to inform the requirements for the future contract.

Residents can have their say by visiting www.suffolk.gov.uk/LibraryConsultation

Budget Consultation



Suffolk County Council is keen to hear from Suffolk residents, businesses and local communities as it decides how it will spend money next year and has launched an online consultation to give Suffolk residents a say in budget setting for the financial year 2024-25. There will also be a number of focus groups to explain the council's current financial situation, along with the chance for Suffolk residents and businesses to have a say on Council Tax proposals.

There are three key questions, the first is on which services people have recently used, the second asks for thoughts on seeking a greater contribution to Council Tax to help fund public services, and the third on which service area you would like to see more money spent. The online survey can be found at the link below – please give us your views!
http://www.smartsurvey.co.uk/s/Budget24_25/

Storm Babet Flooding

Suffolk County Council and my group would like to extend their thanks to those of you around the county who helped other residents whose homes and travel were affected by the rains and flooding that struck Suffolk on Friday 20 October. If you have been affected by the Storm Babet and the recent flooding, please use link below for SCC support and advice: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>

Bus service improvement plan

A consultation exercise and bids from Parish Councils are now welcome (I have emailed all Parish Clerks about this very recently):

SCC has £1.8million to spend each year in 2023/24 and 2024/25 on enhancements to the current passenger transport network. Some of this will be going to the bus companies in order to support existing services, and some will be going into design work on Bus Priority schemes to get them ready for delivery when we are able to secure capital funding. With the remainder of the grant we want to support new or improved services at a local level where demand can be proven.

We are now asking Parish Councils, Bus Companies and other groups to submit ideas and suggestions for these improvements. Our preferred method for this is via an online application form which can be found here: [Suffolk on Board - News / Bus Service Improvement Plan Plus: Where should the money be spent?](#) Additionally, there is a standing invitation to all parishes to attend meetings of the Enhanced Bus Partnership Passenger Group. The next meeting of this will be on 14th November.

Follow us on:

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Instagram - https://www.instagram.com/suffolkgli_group/

Facebook - [Suffolk GLI - Green, Liberal Democrat & Independent Group | Facebook](#)

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and advice:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Simon Harley Suffolk County Councillor for Peninsula Division



APPENDIX D

Report for November 2023 from Daniel Potter (BDC Councillor)

The Council has spent a lot of its resources and energies dealing with the flooding left by Storm Babet earlier this month, particularly in mid Suffolk with storm overflows affecting properties there but also in Hadleigh and the surrounding villages as the River Brett spilled into residential streets and local joined up planning was required to help those most in need.

Emergency numbers and updated information for those stranded was provided via the council's website which has recently been rebranded and officers were placing themselves in the most critical areas in order to best respond to the floods.

It is fortunate that we have avoided the worst in the Peninsula region but we need a joined up plan for Mid Suffolk and Babergh in order to best prepare for any future instances and look seriously at things like planning considerations should any future data on rainfall in Suffolk require a more strategic approach in the years ahead.

This month I chaired the first Task and Finish Group for the Carbon Management Reduction Plan which is a cross party group correctly proportionate to the make up of Babergh and Mid Suffolk, the group will task ways to effectively put our rollout of solar panels in carports, EV Charging Points, reduce the offset of hydroelectric power in our swimming pools in designated leisure centres such as Kingfisher in Sudbury and Hadleigh Leisure Centre for example.

We have also been running Community Climate Action Roadshows throughout this month in Hadleigh, Bramford and Holbrook, the stallholders include repair cafes, Isolation and community support groups, Wildlife conservation, trying out a smoothie bike via an active travel and cycling stall, litter picking, energy saving advice and carbon reduction advice schemes and finally reducing general waste and lowering our carbon footprint in this process.

This will support the Net Zero ambitions the Council has undertaken since first declaring a Climate Emergency via a motion in 2019 and re-affirming that motion this year under a new working administration.

It will also help and encourage our residents and communities to live more sustainably in both rural and town settings within our district.

Later in November I am visiting the West Suffolk Operational Hub in Bury St Edmunds which is hosting the Suffolk Waste Partnership main meeting of members as well as a tour of the depot and its facilities including the transfer station, the recycling centre and the re-use shop.

Finally, I am looking to make a visit for a food and hygiene venue to be arranged possibly in the Lavenham or Sudbury area to see what standards are applied in a kitchen enclosure to see how these are assessed via the council's Licencing and regulatory practice to which I am a member of this necessary part of the Council's operations, so I hope to have a venue and date confirmed soon.