



MINUTES of the PARISH COUNCIL MEETING held on Monday 08 January 2024 commencing at 7.30pm held at Tattlingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs R Abbott, D Clarke, D Hawes, G Mark, A Mendel (Chair), S Page, B Plumbly and B Stennett.

Also in attendance: S Keys (Clerk), 2 members of the public and County Councillor Simon Harley.

01. WELCOME AND OPENING STATEMENT

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's website.

02. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence – The Council noted the apologies received from Cllr J Lee.
- b) Council agreed to approve the apologies submitted – **The Council unanimously approved the apologies as noted.**

03. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25

- a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr Stennett informed the Council that he had recently become a Governor at Tattlingstone Primary School.
- b) To receive notification of gifts of hospitality exceeding £50 – there were none received.
- c) To receive requests for dispensations – there were no requests for dispensations.

04. MINUTES

- a) To approve the minutes of the meeting on 04 December 2023 – **The Council proposed approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place, aif.**

05. CLERK'S REPORT

- a) To review actions from the previous meeting, the Clerk gave the following updates:
 - Review of village benches – completed, on agenda for discussion
 - Visit to local residents re: road name at The Wonder – completed
- b) To receive the reports of items actioned under delegated powers – none.
- c) To receive items of correspondence for noting only – Council noted an email received from local residents re: the road name at The Wonder and the Tattler. Council noted an email from Babergh District Council planning department ref. White Horse Sign.
- d) To receive correspondence from resident re: Wonder Lane/The Wonder and agree next steps as necessary – following discussion **the Council agreed that since consensus on this issue could not be found the Council would take no further action at this stage, aif.**
- e) To receive an update from the Clerk on any other Council issues – Clerk updated the Council on the following:
 - Continued issues around grass cutting at the village playing field – Brantham Athletic Football Club had contacted the Clerk with concerns about the length of the grass for football purposes. The grounds maintenance contractor had confirmed that he felt the ground was too wet and the grass was too short to cut safely in cold weather. The Clerk confirmed that she had agreed to work with BAFC to find a way forward that suited all those concerned.
 - Notification received from Babergh District Council that they have concluded that the Bottle Banks and Clothing Bank in the VH car park do constitute a statutory nuisance under the Environmental Protection Act 1990. They will liaise with the VH Committee on next steps which may include formal action if an agreement cannot be reached.

06. REPORTS FOR INFORMATION



- a) A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley gave a verbal update on the following:

- Council Council funding cuts to the Arts
- Necessary budget cuts going forward
- Reduction to Cllr Harley's locality budget going forward

Cllr Abbott highlighted the Planning Application for a quarry at Belstead and asked Cllr Harley to update the Council going forward if there was information related to this due to the impact on the local road networks.

Cllr Mendel highlighted the reference to support for flood risks and queried whether this may be helpful for local residents experiencing issues around flooding.

- b) No report received from Cllr Potter.

07. PUBLIC FORUM

- a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted – none received.
- b) To receive comments or questions relating to Tattingstone in particular – none received.
- c) To receive questions and comments submitted in writing/email for future consideration by the Council – none received.

08. STATUTORY BUSINESS

- a) To note the letter received from Babergh District Council re: changes to litter bin emptying costs – the Clerk confirmed that these costs had been worked into the budget for 2024-25
- b) To review/approve the TPC Asset Register for 2023-24. Following discussion it was agreed to add the bench outside the Village Hall to the Asset Register. **Council then agreed that the Register was an accurate representation of the Parish Council Assets, aif.**
- c) To note the 2024 Police and Parish Liaison meeting dates – 20 March 2024, Hadleigh Town Hall, 19th June 2024, Pinewood Village Hall, 18 September 2024- Claydon Village Hall and 18 December 2024 – Stutton Village Hall – noted.

09. FINANCE

- a) To note the balance of accounts as at 31 December 2023 – Lloyds Account, £32,591.67, Current Account, £12,517.93 and Deposit Account £3,216.98, **Council noted the balance of accounts, aif.**
- b) To note the accounting spot check undertaken by Cllr Page prior to the meeting – none undertaken.
- c) To approve the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting – an updated Paper 1 was circulated to Council. The items awaiting payment were verified and explanations given where appropriate. **All were in agreement to approve those items as submitted under Paper 1 for payment, as seen at Appendix A, aif.**
- d) To approve the Tattler accounts to date for year 2023-24 – the Council noted the paper circulated by the Clerk and the current balance in the Tattler budget of -£252. **All were in agreement to approve the Tattler accounts to date as submitted under Paper 2, aif.** Cllr Hawes informed the Council that if the magazine had continued to be printed advertising income would have been received and there would not have been a shortfall. Following discussion **the Council agreed that this paper no longer needed to be included on the agenda going forward, aif.**
- e) To review and approve Bank Reconciliation statement to 31 December 2023 - Council noted the overall bank balances of £48,326.58 across all accounts held in the name of the Parish Council. **It was confirmed that the account to the end of December was approved, aif.**
- f) To note the CIL report for November 2023 including nominal sums for potential CIL expenditure for the coming year - Council noted the balance of £17,171.91 once the approved allocated sums of monies for CIL bids had been expended. It was shown on the report as submitted that this would drop to £8,765.91 once committed sums were also included.
- g) To review /approve the Budget-Actual Statement for the period ending 31 December 2023 – the meeting received the report noting that the finances are currently on target. The Clerk reviewed items of interest and note. **All agreed that the report should be approved, aif.**
- h) To consider and finalise the Budget for the financial year 2024 – 2025 – following receipt of the revised budget papers and with confirmation that there was no change to the indicative tax base given by BDC in November 2023, **Council was in agreement to accept the overall proposed budget in the sum of £16,846, aif.** Council



noted that the confirmed Tax Base for the Parish of Tattingstone was £240.55 for 2024-25 which was a 0.48% decrease on the previous year.

- i) To consider and approve the Precept to be set for the financial year 2024-25. – **all agreed that the precept to be served on the charging authority (BDC) by the council should be £16,196.00 noting that this would equate to an annual increase of £3.85 or 5% on a Band D property in Tattingstone, aif.** The Chair and the Vice Chair of the Council, and the Clerk signed the precept form which would be submitted to the District Council by the required date. It was noted that the overall the budget of £16,846.00 would be funded by: Precept £16,196 and other anticipated income including bank interest, allotments and CIL of £650.00.
- j) To note donations made to date in 2023-24 – Council noted a donation of £50 made to Royal British Legion and an unspent donations budget of £750.
- k) To consider the request for financial support from Tattingstone White Horse – the Council reviewed the request received from the White Horse pub. The Clerk drew the Council's attention to the Tattingstone Small Grants Policy which states that grants will not be provided to commercial businesses by the Council. Taking the policy into account the **Council agreed that this request could not be approved, aif.** (ACTION – Clerk)

10. PLANNING MATTERS

- a) To consider and agree response to the following planning matters relating to Tattingstone:
DC/23/05943
White Horse, White Horse Hill, Tattingstone, Ipswich Suffolk IP9 2NU
Application for Listed Building Consent - Repair works to the horse sign and replacement post.
Councillors agreed that they had no comment to make, aif.
DC/23/05626
Blacksmiths Cottage, White Horse Hill, Tattingstone, IP9 2NU
Erection of two storey side extension and first floor rear extension (following removal of conservatory);
Conversion of and extension to outbuilding including alterations to form residential annex.
Councillors agreed that subject to a satisfactory ecological survey they had no comment to make, aif.
- b) To note the following decisions received:
DC/23/04976
Glenavon, The Heath, Tattingstone, Ipswich Suffolk IP9 2LX
Discharge of Conditions Application for DC/22/03710 - Conditions 11 (Surface Water Drainage), 12 (Air Source Heat Pumps), 15 (Construction Management Plan), 16 (External Lighting), 18 (Biodiversity Enhancement Strategy), 19 (Materials) and 20 (Landscaping Scheme)
CONDITIONS APPROVED
- c) To note the response made by Tattingstone Parish Council to Suffolk County Council ref. Planning Application SCC/0105/22B, Brockley Wood Land off A12 Belstead Suffolk IP8 3JS, Gravel Pit for the extraction, processing and sale of gravel and positioning of an industrial plant for waste processing, concrete batching sales and access works in an environmentally and ecologically sensitive area – Council noted the response made and that this application has currently been withdrawn whilst amendments are made.

11. VILLAGE MATTERS

- a) To receive an update from the Playing Field Representative if appropriate – nothing to report. Next meeting will take place on 19 January 2024. Cllr Stennett informed the Council that he would be meeting with Babergh District Council to agree a way forward for the CIL request made to BDC by the Playing Field Committee. Cllr Stennett reminded all those present of the Burns night on 27 January 2024.
- b) To receive an update from the Neighbourhood Plan – Cllr Mendel informed the meeting that the next drop in event would take place on 20 January 2024, 1pm – 4.30pm. Cllr Stennett queried whether the NP consultant used by the group had indemnity insurance should he make recommendations that were inappropriate for Tattingstone. Cllr Mendel informed the meeting that the consultant has a wealth of experience and knowledge and that a period of negotiation with Babergh District Council was to be expected before the plan was approved.
- c) To receive an update on discussions related to The Wonder and agree next steps as necessary – see minute number 5d.
- d) To receive an update on village memorial benches and agree next steps and any necessary expenditure – Councillors reviewed the circulated report from Cllr Stennett and noted that where possible repair of the benches would be preferred. Cllr Abbott informed the Council that he had a contact who may be willing to review the



benches and provide a quote for repair where possible. Cllr Abbott agreed to share contact details with the Clerk (*ACTION – Clerk*) Once this quote was received it was agreed to consider next steps.

12. DATE OF NEXT MEETING

Monday 05 February 2024, 7.30pm at Tattingstone Village Hall

Meeting closed to the public at 8.55pm

SIGNED.....DATED.....



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
January	09(k)	Inform White Horse pub of outcome of donation request	Clerk
January	11	Request a quote for repair of village benches from local contact	Clerk



Appendix A – Finance Report

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO December Salary & Back-dated pay	Bank Transfer	758.10		758.10
S. Keys	Clerk's Expenses	Bank Transfer	9.00		9.00
HMRC	P30 Quarter ending 05 Jan 2024	Bank Transfer	454.38		454.38
Tattlingstone VH	Hall Hire for NP Meeting – 30.11.23	Bank Transfer	16.00		16.00
Royal British Legion	Poppy Wreath donation	Bank Transfer	50.00		50.00
ICO	Data Protection Fee	Direct Debit	35.00		35.00
SLCC	Membership Fee 50%	Bank Transfer	144.00		144.00

Receipts allocated

	Detail	Method	TOTAL
HMRC	VAT reclaim	BACS	2561.46
Barclays Bank	Bank Interest	BACKS	11.16

**Appendix B - Glossary of Common Abbreviations used**

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BMSDC	Babergh & Mid Suffolk District Council
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DC	District Council
DCLG	Department of Communities and Local Government
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LAIS (from SALC)	Local Association's Information Services
LPA	Local Planning Authority
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
Rec	Recreation
RFO	Responsible Finance Officer
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattinstone Playing Field
TVH	Tattinstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations



APPENDIX C



Report for January 2024 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)

Flooding in Suffolk

Recent high rainfall has led to many Suffolk residents' homes being flooded, and flooding more generally on roads. At Council on 7 December, a motion was passed for the council to review the frequency of drain and gully clearance in areas at risk of flooding, and to work closely with districts and boroughs, Anglian Water and the Environment Agency to help prevent future flooding. My group had hoped to introduce further measures on regularity of maintenance, but this was not supported by the Conservative administration. The motion that was passed was preceded by an announcement by the council of £1m in extra funding to investigate flooding incidents in the county.

Details of a government-funded scheme from DEFRA whereby Suffolk residents can apply for up to £5,000 to help protect their property from future flooding can be found at this link, with applications from January 2024: <https://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>

Sea Link Consultation Response

On Tuesday 12 December, Suffolk County Council Cabinet reviewed their proposed response to the National Grid's proposals to link up Suffolk and Kent with undersea cables and landfall at Aldeburgh and a substation at nearby Friston. Councillors in these areas were particularly concerned about the impact on the natural environment and the Suffolk coastline, with most councillors agreeing that engagement with the community about the proposals had been poor, and the timing of the construction coinciding with Sizewell C to create even more pressure on the county's transport routes and tourism industry. Cabinet decided that they would not lodge a holding objection at this stage, though I spoke at the meeting requesting this, and their response to the National Grid consultation simply outlined their concerns and the possibility of objecting in future once more details were known.

SCC Carbon Net Zero Ambitions

The council's Scrutiny Committee met on Monday 11 December to review the council's progress towards becoming carbon net zero by 2030. Overall there had been a 10% reduction in emissions in 2022/23, due to reduced energy use for street lighting (a recent upgrade programme) and reduced gas consumption at SCC property and schools.

However, the council is not on target to be carbon neutral by 2030, at least partially due to the third scope of indirect emissions – this includes emissions by suppliers and contractors used by the council which are difficult to measure accurately and control. The supply chain represents 91% of the council's total footprint, and it has updated its contract terms and conditions to include annual reporting on reducing carbon emissions, and also requires suppliers to sign up to its Carbon Charter and Climate Change Commercial Ask.

Getting Children Ready for Education, and Alpha Nurseries

On Thursday 14 December, the council's Education and Children's Scrutiny Committee met to review the support the council provides to prepare children for school. This includes the county's nurseries and early years providers, health services for 0–5-year-olds and Family Hubs (formerly children's centres). The Committee acknowledged the good work that was going on in a challenging area and urged that recruitment of health visitors be prioritised by SCC to fill the current vacancies (21%).

We found out last week that Alpha Nurseries were going into liquidation with immediate effect. Alpha Nurseries also run nurseries in other Counties, these also closed last week. It will clearly be a worrying time for families and the Alpha Nurseries staff.



Alpha nurseries is a private company, SCC has offered high levels of support to this organization and its settings in Suffolk for many years. Some of their Suffolk nurseries ran from buildings leased from SCC. Once the buildings are returned to us, we will undertake any repair work necessary and then offer them out to interested parties who can deliver high quality early years provision to replace some of those that have been lost.

We will be having urgent talks with early years providers in the areas where nurseries have closed to see if there is anything we can help with that would enable other early years providers to accommodate additional children seeking places in the wake of the Alpha closure.

If you get enquiries from families please direct them to our Family Information Service link below:

<https://www.suffolk.gov.uk/children-families-and-learning/childcare-information-and-support-for-parents-and-providers/parent-hub/suffolk-families-information-service>

DEFRA's Property Flood Resilience Grant

As well as the initial £500 grant payment and council tax/business rate discounts, residents whose homes have been flooded may also be eligible for up to £5,000 from the Property Flood Resilience (PFR) Grant, which the government requires Suffolk County Council to administer on their behalf. The application process will begin in early 2024 and after initial eligibility checks by SCC, property owners will be responsible for sourcing an independent surveyor and PFR contractor. Payment of up to £5,000 including VAT will be paid retrospectively to the property owner once the Council receives proof of the completed installation and invoicing for the approved measures.

Further information about the grant eligibility, conditions and the forthcoming application process can be found here: <https://www.suffolk.gov.uk/property-flood-resilience-grant>

Follow us on: Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](https://www.suffolk.gov.uk/property-flood-resilience-grant)

Cost of Living help and advice:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Flood preparation advice: <https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/fire-and-rescue-safety-advice-in-the-community/preparing-for-flooding>

Flood recovery advice and support: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>

Simon Harley Suffolk County Councillor for Peninsula Division