



MINUTES of the ANNUAL PARISH COUNCIL MEETING held on Monday 01 July 2024 commencing at 7.30pm held at Tattlingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs R Abbott, D Clarke, D Hawes, J Lee, G Mark, A Mendel (Chair), S Page and B Stennett

Also in attendance: S Keys (Clerk), County Councillor S Harley and 3 members of the public.

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's [website](#).

02 APOLOGIES FOR ABSENCE

a) To note and approve apologies received – the **Council noted and approved apologies received from Cllr Plumbly via Cllr Stennett, aif.**

03 DECLARATIONS OF INTEREST

- a) To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllr Stennett declared an interest in Agenda Item 10.
- b) To receive notifications of gifts of hospitality exceeding £50 – there were none submitted.
- c) To note the determination of requests for dispensations for items on the agenda under discussion – none requested.

04. MINUTES

a) To consider and approve the minutes of the previous Parish Council meeting on 03 June 2024 –**Cllr Stennett proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, this was seconded by Cllr Clarke, aif.** (Cllrs Mark, Hawes and Mendel abstained from the vote. The Chair signed the minutes as approved.

05. CLERK'S REPORT

- a) To review actions from the previous meeting, the Clerk gave the following updates:
 - Find out if local resident would be interested in becoming a tree warden – Sarah Keys confirmed that this had been actioned by Cllr Abbott and it was hoped that the warden would soon be in place.
 - Request information on wildlife train cameras from Babergh District Council – completed. Awaiting information.
- b) To receive the reports of items actioned under delegated powers:
 - Audit documentation uploaded and supporting evidence provided where necessary
 - Training events attended by Fiona Coley
 - Dates proposed for school issues meeting – no meeting date currently set
 - Training sessions taken place with SK and FC. SK informed the Council that FColey had noted that it would be helpful to have the option for a slightly longer handover if necessary. Following discussion **Council agreed that the leave date for SK could be extended if necessary by Cllrs Page and Mendel.**
- c) To receive items of correspondence:
 - Email from Tattlingstone Football club re: success of the club
 - Email from Suffolk County Council confirming that the overhanging tree at Church Road will be cut back.
 - Email from District Councillor providing information on the Section 106 funding available.
- d) To receive an update from the Clerk on other council issues – none.



06. REPORTS FOR INFORMATION

- a) A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley gave an update on the following items:
- A call for more carers in the county
 - He had chased up on A137 issues and been advised that resurfacing will not take place until next year.
- b) Cllr Potter gave the following report:
- Updates on the change to his portfolio

07. PUBLIC FORUM

- a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted:
- Cllr Clarke highlighted concerns above verges and hedges not being cut in the village. Following discussion the following was agreed:
 - Hedges and verges at the Wheatsheaf have not been cut which is blocking visibility. Cllr Harley to chase at SCC
 - Signs for Tattingstone coming past the White Horse have disappeared
 - Hedge overhanging the path by Chedworth Place to be highlighted with the resident (*ACTION* – Cllr Mendel)
 - Stinging nettles at Alton water becoming problematic – to be raised with Alton Water (*ACTION* – Fiona Coley)

At 8.01pm Cllr Abbott left the meeting

At 8.05pm Cllr Stennett left the meeting.

08. FINANCE REPORT

- a) To note and approve the balance of accounts as at 30 June 2024: Lloyds Account: £42566.83, Barclays Current account: £5.60 Barclays Deposit Account: £3229.01. **Cllr Page proposed that the balance of accounts should be approved, this was seconded by Cllr Medel, aif.**
- b) To note any accounting spot check undertaken by Cllr Page – completed in June 2024. **Noted**
- c) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (PAPER 2). **Cllr Mark proposed that Paper 2 should be approved, this was seconded by Cllr Lee, aif.**
- d) To note the CIL report for April 2024 including nominal sums for potential CIL expenditure for the coming year (PAPER 3). **Noted and approved, aif.**
- e) To receive the Bank Reconciliation for the period ending 30.06.24 – SK informed the Council that there had been insufficient time to draw up a bank reconciliation document in time for the meeting and this would therefore be circulated at the next meeting.
- f) To note donations made to date in 2024-25 – **noted.**
- g) To consider any requests for financial support received from local people or groups – none received.

09. PLANNING MATTERS

- a) To consider and agree response to the following planning matters relating to Tattingstone – none received.
- b) To note the following decision notices received:
DC/24/02394
Apple Cottage, Tattingstone Park, Tattingstone, IP9 2NF
Application for works to a tree protected by Tree Preservation Order BT79/G2 – Feel 1No Holm Oak (T1) to ground level as it sounds hollow tapped with mallet with an open cavity at the base on the east side with significant decay from the east to west side. Intends to plant another tree to replace.
GRANTED

10. SCHOOL ISSUES



- a) To provide an update on meeting to discuss school traffic related issues – Fcoley provided an update and explained that she was still trying to arrange a meeting with the school. Update to be provided at the next meeting.
- b) To consider/agree next steps as appropriate – see above.

11. DOG FOULING PREVENTION

- a) To receive an update on legislation relating to trail cameras – Fcoley provided an update about the trail cameras and explained that there would need to be sufficient evidence and complaints from the public before exploring this as an option.
- b) To consider/agree next steps as appropriate – article to be added to the Tattler (*ACTION – Clerk*)

12. VERGE CUTTING

- a) To consider the proposal from Cllr Stennett that the Parish Council employs a contractor to cut verges in the village – Council discussed the options for verge cutting but noted that verge cutting is the responsibility of Suffolk County Council.
- b) To consider/approve next steps as appropriate – Article to be added to the Tattler explaining who is responsible for what (*ACTION – CLERK*)

13. VILLAGE MATTERS

- a) To receive an update from Playing Field Representative if appropriate – update provided by Cllr Page. David Brown noted that the Committee are happy with their new grass cutting contractor. The Clerk reminded the Committee to keep invoices for the year.
- b) To receive an update from Neighbourhood Plan Representative if appropriate – Cllr Mendel informed the Council that Ian Poole is currently reviewing the responses received during the consultation and a meeting to discuss these will be scheduled.

14. DATE OF NEXT MEETING

- a) Parish Council meeting – Monday 02 September 2024, 7.30pm

The meeting closed at 8.27pm.

SIGNED.....DATED.....



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
July	07	Raise overhanging hedge at Chedworth with resident	AM
July	07	Highlight nettles at Alton Water	Clerk
July	11	Add article re dog fouling to The Tattler	Clerk
July	12	Add article to Tattler re: Who Does What	Clerk

DRAFT



APPENDIX A

Accounts paid since the last meeting – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
John Lewis	New Clerk's Computer	Debit Card	583.32	116.67	699.99
GiffGaff	Mobile Phone	Direct Debit	8.34	1.66	10.00
Microsoft	Microsoft subscription	Direct Debit	8.60	1.72	10.32

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO June 24 Salary	Bank Transfer	508.50		508.50
S. Keys	Clerk's Expenses – June 2024	Bank Transfer	9.00		9.00
F. Coley	Clerk/RFO June 24 Salary	Bank Transfer	470.40		470.40
F.Coley	Clerk's Expenses – June 2024	Bank Transfer	9.00		9.00
SALC	Planning Training	Bank Transfer	140.00	28.00	168.00

Receipts allocated

	Detail	Method	TOTAL

DRAFT



APPENDIX B – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Clr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee



APPENDIX C

Report for July 2024 to the Parish Councils of Peninsula

SEND Improvement Plans

Scrutiny Committee met on Thursday 13 June to review the council's priority action plan to improve SEND services. The plan had to be created following the poor Ofsted/CQC inspection report which was published at the end of January. The committee heard about the extra £4.4m funding to recruit more staff, including educational psychologists. There are plans to invest more money in the improvements and this will be discussed at the next Cabinet meeting in July. The Department for Education will be undertaking 'deep dive' reviews into progress, the first one into the timeliness and quality of EHCPs which is due very soon. Among the issues discussed were communication with parents and carers and responses to complaints and the importance of early intervention to support young children with needs as soon as possible.

Councils call for more Foster Carers

Suffolk County Council is taking part in a new initiative for fostering under the banner Foster East along with ten other councils in the region. There is an urgent need for foster carers in the East of England, with more than 7,000 vulnerable children already in the care of their local authority, and a further 150 children coming into care every month.

The Foster East initiative is funded by the Department of Education and is a new, collaborative approach to foster carer recruitment and support. Potential foster carers will be nurtured through their fostering journey with their local council and via a buddy network. Fostering is a flexible role with options for short term care from a weekend a month to longer term opportunities, all providing life-changing support for local children.

Foster East will give people considering fostering the opportunity to speak to an advisor from 8am to 8pm daily, and the chance to talk to an experienced foster carer to find out more about what the role involves and ask any questions. More information can be found on www.fostereast.org.uk

Funding Secured to boost Digital Technology Innovation

Suffolk County Council, working with Norfolk County Council and Connected Innovation, has secured funding from Barclays Eagle Labs Ecosystem Partnership Programme to boost support for the region's digital technology sector. This funding will be used for 'The Future', a joint project which aims to support and scale digital technology innovation in Suffolk and Norfolk by:

- Developing stronger connections between experienced entrepreneurs and the next generation of regional startups
- Developing a process for identifying, engaging and supporting early-stage startups and integrating them into the community
- Creating more opportunities for startup founders from disadvantaged socio-economic backgrounds by offering stipends to those who would not otherwise be able to commit to their venture full-time

The project will be delivered in Suffolk by Innovation Labs: <https://innovationlabsgroup.com/>

Eco Month at SCC

During June the council has been celebrating Eco Month to celebrate all the work being done internally and externally to tackle climate change, enhance biodiversity and protect the environment. Events have included a market at Endeavour House, a workshop for staff on energy bills, wildlife walks, litter picks and a guided visit to the Ipswich tidal barrier. Council



staff were also coached on how they can make a difference in their jobs to reduce waste and printing and promote sustainability. Suffolk County Council has ambitions to achieve carbon net zero by 2030 and has taken many steps already to achieve this, including switching to a 100% renewable energy tariff, moving to electric vehicles for all staff pool cars, and moving street lights over to LEDs, which are 50% more efficient than traditional street lighting. The council has also reduced its gas use by 38%.

Cold Callers

Suffolk County Council's Trading Standards have asked residents to be vigilant about tradesmen knocking on their doors to offer services, after several examples recently of cold callers persuading people to part with large sums of money for unnecessary or substandard work. The council is recommending that residents only use workmen on the Trusted Trader website: <https://trustedtrader.team/Suffolk/about-us>

Residents can also protect themselves and their neighbours by nominating their area to become a No Cold Calling Zone – there are now more than 200 of these across Suffolk. In order to nominate your road or neighbourhood, visit <https://www.suffolk.gov.uk/community-and-safety/suffolk-trading-standards/fair-trading/no-cold-calling-zones>

Follow us on:

Twitter - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

Instagram - https://www.instagram.com/suffolkgli_group/

Facebook - [Suffolk GLI - Green, Liberal Democrat & Independent Group | Facebook](#)

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and advice:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Flood preparation advice: <https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/fire-and-rescue-safety-advice-in-the-community/preparing-for-flooding>

Flood recovery advice and support: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>

Simon Harley Suffolk County Councillor for Peninsula Division