



MINUTES of the PARISH COUNCIL MEETING held on Tuesday 03 July 2023 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs R Abbott, D Clarke, D Hawes, J Lee, G Mark, A Mendel (Chair), S Page, B Plumbly and B Stennett.

Also in attendance: S Keys (Clerk), SCC Councillor Harley, BDC Councillor Potter and 7 members of the public.

01. WELCOME AND OPENING STATEMENT

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's website.

02. APOLOGIES FOR ABSENCE

- a) Council to receive apologies for absence – none received.
- b) Council agreed to approve the apologies submitted, aif.

03. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST FROM COUNCILLORS INCLUDING GIFTS OF HOSPITALITY EXCEEDING £25

- a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – Cllrs Abbott and Stennett noted an interest in item 14 on the agenda as Trustees of the VH Committee.
- b) To receive notification of gifts of hospitality exceeding £50 – there were none received.
- c) To receive requests for dispensations – none had been received prior to the meeting.

04. MINUTES

- a) To approve the minutes of the meeting on 05 June 2023 – **approval of the minutes as previously circulated was given along with consent for the Chair to sign the minutes as a true and accurate record of the proceedings that took place**, aif.

05. CLERK'S REPORT

- a) To review actions from the previous meeting:
 - the Clerk confirmed that quotes to weather-proof the village bus shelters was still being sought.
 - A request for an extension to the deadline for responses to the Folly Farm Planning Application had been submitted and approved.
 - The Civility and Respect Pledge had been signed on behalf of the Council.
 - An extra large dog bin has been purchased for opposite the Chapel.
 - Set up of the Scribe accounting system is underway.
 - A vacancy for a tree/footpath warden will be added to the FB page shortly
 - SALC had been informed of changes to the Clerk's SCP and hours worked.
- b) To receive an updated from the Clerk on any other Council issues – No other issues to note.

06. REPORTS FOR INFORMATION

- a) A written report had been submitted from Cllr. Harley (available as Appendix C). Cllr Harley updated the Council on the following issues: additional funding for libraries and road resurfacing, off-shore wind farms being considered by cabinet.
- b) A written report had been submitted from Cllr Potter (available as Appendix D). Cllr Potter gave an update on the following issues; the new party system at BDC, grants available for charging points, sharing of knowledge as he develops into his new role.

08. PUBLIC FORUM

- a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted – none.
- b) To receive comments or questions relating to Tattingstone in particular – none.



- c) To receive questions and comments submitted in writing/email for future consideration by the Council – none.

09. STATUTORY BUSINESS

- a) Council to appoint a new Parish Council representative for the Village Hall and Playing Field Committees – Cllr Abbott proposed that Cllr Stennett took on this role. Cllr Stennett informed the meeting that he would not be willing to do so. Following discussion **it was proposed that Cllr Page act as the Parish Council representative on these Committees, aif.**
- b) To receive an update on progress against the Internal Audit Report Action Plan – the Clerk provided an update of progress to date and confirmed that the Action Plan is on target for completion in the near future.

10. FINANCE

- a) To note the balance of accounts as at 30 June 2023 – Current Account, £39,587.639 and Deposit Account £3,197.25, aif.
- b) To approve the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting – the items awaiting payment were verified and explanations given where appropriate. **Cllr Mark proposed that the meeting approved those as submitted under Paper 1 for payment as seen at Appendix A, this was seconded by Cllr Lee and aif.**
- c) To note the accounting spot check undertaken by Cllr Page prior to the meeting – Cllr Page informed the Council that this had been completed and no issues had been identified.
- d) To consider/approve request from Tattingstone Church for a donation towards maintenance of the Churchyard – **Cllr Page proposed that a donation of £800 be made towards the cost of maintaining the Churchyard, this was seconded by Cllr Stennett, aif. (ACTION – Clerk)**
- e) To consider/approve request for a donation from Friends of Shotley Library – the Council reviewed the request and received an update on the project from Suffolk County Councillor Harley. Following discussion the Council agreed that it would not make a donation at this time since alternative projects of this type are already running locally.
- f) To note the CIL report for July 2023 including nominal sums for potential CIL expenditure – the Council noted the report circulated by the RFO and the nominal sums included in the report.

10. PLANNING MATTERS

- a) To consider and agree response to the following planning matters relating to Tattingstone:
- SCC/0125/22B/VOC
Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2NY
Proposal: Variation of Conditions 3 and 33 attached to planning permission reference SCC/0125/22B to allow for the continuance of permitted developments.
- SCC\0209\17B\VOC
Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2NY
Proposal: Variation of Condition 2 attached to planning permission reference SCC\0209\17B to allow for the continuance of permitted development
- SCC/0024/23B
Land at Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2DB
An eastern extension to Folly Farm Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials
The Council reviewed the applications and those who attended the site visit gave a review. Following discussion, the Council agreed that the Clerk should be provide the following response to the application; The Council has no comment to make on these applications except to highlight that all sight traffic should be via the A137 and within the times designated as part of the planning permission. The Council requested that all site workers should be made aware of these requirements. *(ACTION – Clerk)*
- b) To note the following decisions received:
- SCC/0127/22B – Folly Farm, Tattingstone, Ipswich, IP9 2NY
The installation and use of a general-purpose building and a spray shop building together with some additional hardstanding. Retrospective application for the installation and use of a secondary weighbridge, welfare unit, four lighting columns and haul road.

11. CORRESPONDENCE TO NOTE/ACTION



None to note.

12. MISCELLANEOUS CORRESPONDENCE

The Clerk noted that all miscellaneous correspondence had been circulated to Cllrs during the month.

13. CONNECTING COMMUNITIES TRANSPORT SCHEME

- a) To review the email and survey results received from the Tattingstone GNS – the Council reviewed the outcome of the survey undertaken provided by the GNS and noted that although there had been a low level of responses there was general support for the scheme.
- b) To consider/approve the request for Tattingstone PC to send an email of support for the scheme to Connecting Communities – following discussion the Council noted that the scheme would be valued and welcomed by the local community.
- c) To consider/agree next steps – the Council proposed that an email of support should be sent from the Clerk, aif. *(ACTION – Clerk)*

14. CHARGING POINTS AT VILLAGE HALL

- a) To confirm Parish Council support for the installation of EV charging points at Tattingstone Village Hall – Cllr Stennett confirmed that the VH Committee had met with the planning team at BDC to discuss this initiative who had confirmed that a letter of support would be needed from the Parish Council. Following discussion **the Council proposed that a letter of support should be sent, aif.** *(ACTION – Clerk)*

15. TATTLER

- a) To consider the relationship between the Parish Council and the Tattler – Cllr Stennett informed the Council that it was his view and a perception in the village that the Tattler was a Parish-run magazine that does not fully represent the village of Tattingstone. Cllr Stennett highlighted editorial decisions that he felt reflected this view and that he believed to have disadvantaged local events. The Council noted the email overview that had been provided by Cllr Hawes prior to the meeting which outlined the current governance of the Tattler. The Chair pointed out that oversight of The Tattler had been taken on by the Council when the previous village magazine had ceased to publish. The Chair noted that the Parish Council holds the Tattler funds, and that all money received and spent on the Tattler is detailed in the monthly expenditure lists and in the Parish Council accounts.
- b) To consider/approve the proposal from Cllr Stennett that the Tattler should become financially independent from the Parish Council – following discussion Cllr Stennett amended this motion and proposed that a board of Parish Councillors is established who are responsible for reviewing the editorial decisions made by the current editor before the magazine goes to print, this was seconded by Cllr Abbott. 4 Cllrs voted in favour of the proposal, 4 Cllrs voted against the proposal. 1 Cllr abstained from the vote. The Chair made a casting vote against the proposal. The motion was not carried.

16. VILLAGE MATTERS

- a) To receive an update from the Village Hall and Playing Field representative if appropriate – Cllr Stennett informed the Council that the recent Village Fete held on the Playing Field had been well attended. Money raised from the event would be divided between the Church, the School, the playing Field and the Air Ambulance. The Village Fete Committee are still reviewing plans for 2024.
- b) To receive an update on matters relating to the Tattingstone Tattler if appropriate – none received.
- c) To receive an update on matters relating to the Neighbourhood Plan if appropriate – no update at the moment.
- d) To review progress of the Tattingstone Community Emergency Plan - Cllr Page informed the Council that no input had been received from other Councillors in the month. The next steps are to review and update the sections that input had been requested for.

17. DATE OF NEXT MEETING

Monday 04 September 2023, 7.30pm at Tattingstone Village Hall.

Meeting closed at 8.55pm



SIGNED.....DATED.....



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
March	18	Source three quotes to weather proof the village bus shelters	Clerk
June	10	Set up Scribe accounting system	Clerk
June	13	Advertise vacancy for a tree/footpath warden	Clerk
July	10	Make response to Folly Farm application as detailed	Clerk
July	13	Send an email of support for the Connecting Communities Scheme	Clerk
July	14	Send a letter of support for the project to install EV charging points at Tattingstone VH	Clerk



Appendix A – Finance Report

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO Salary – includes backdated pay	CHQ – 101459	570.94		570.94
S. Keys	Clerk’s Expenses	CHQ – 101460	17.10		17.10
D. Childs	Playing Field Grounds Maintenance (inv. 1622)	CHQ – 101461	200.00		200.00
Starboard Systems Ltd	Scribe accounting package 2023-24	CHQ – 101462	327.00	64.40	392.40
Wybone	Large dog litter bin	CHQ - 101463	263.99	54.00	317.99
HMRC	P30 Q1	CHQ – 101464	303.00		303.00
D.Childs	Playing Field Grounds Maintenance (inv. 1651)	CHQ – 101465	200.00		200.00

Receipts allocated

Who	Detail	Method	TOTAL
Cash Deposit	Anonymous donations to Tattingstone Tattler	CHQ	300.00
Lloyds Bank	Bank Interest	BACS	6.65

**Appendix B - Glossary of Common Abbreviations used**

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BMSDC	Babergh & Mid Suffolk District Council
CAS	Community Action Suffolk
Chq	Cheque
Cllr	Councillor
Cttee	Committee
DC	District Council
DCLG	Department of Communities and Local Government
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LAIS (from SALC)	Local Association's Information Services
LPA	Local Planning Authority
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
Rec	Recreation
RFO	Responsible Finance Officer
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order
TPC	Tattinstone Parish Council
TPF	Tattinstone Playing Field
TVH	Tattinstone Village Hall
TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations



APPENDIX C



Report for July 2023 to the Parish Councils of Peninsula Division from Simon Harley (SCC Councillor)

Concern over SCC budget position

At Cabinet on 13 June, our group raised concerns about the significant extra expenditure announced by the Conservative administration since the 2023-24 budget was set in February.

Cabinet were reviewing the 2022-23 finances against the budget that was set, including an overspend of £27.7m and a significant £57.2m taken out of Council reserves – the council's 'safety net' funds to be used when needed.

On 16 May 2023 the Cabinet announced that an extra unbudgeted £720k would be found to cover the £60k monthly shortfall for Suffolk Libraries for a year, and at the council AGM on 25 May the Leader of the Council, Cllr Matthew Hicks, announced a further unbudgeted additional £10m for road surfacing in the next 20 months. Given that neither of these items were budgeted for only a few months ago when the current budget was set, my group raised concerns in the meeting whether the administration's budget setting procedures were sufficiently robust.

North Falls Offshore Wind Farm

On 13 June, Cabinet reviewed the consultation response for the extension of the North Falls wind farm. The wind farm is situated just off the Essex coast so Suffolk County Council is a consultee rather than a decision maker.

A number of issues were discussed which will be included in the consultation response, for example the impact on A12 traffic, the views from Suffolk coastal Areas of Outstanding Natural Beauty and the need to consult with communities on the Suffolk coast. The developers will also be asked to time construction so it does not clash with the tourism season.

National Grid Reinforcement Works between Bramford and Twinstead

The Cabinet also reviewed and approved a response to the Planning Inspectorate on upgrading the power lines between the villages of Twinstead in Essex and Bramford in Mid Suffolk.

There were concerns about the impact of the works to the local countryside, particularly the Dedham Vale Area of Outstanding Natural Beauty, where the National Grid have agreed to lay cables underground.

The government's aspiration is for 50GW of offshore wind power by 2023, and in East Anglia this means that our throughput must increase from 4.1GW currently to 24.5GW. The existing power line between Bramford and Twinstead is at full capacity and it was acknowledged that the works were necessary to facilitate the increases to wind farm development.

Missing Child Reports in Suffolk

The recent reports in the press that nearly 3000 missing child reports were received by Suffolk Constabulary between April 2022 and March 2023 deeply shocked our group. The reports involved 719 children across the county with some going missing several times during the period. The majority of the children reported missing are in care settings such as children's homes and foster care.

We asked the administration at Suffolk County Council to do more to support children in care, who are among the most vulnerable in Suffolk.

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Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and advice: <https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support: <https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Simon Harley Suffolk County Councillor for Peninsula Division



APPENDIX D

Report for July 2023 from Daniel Potter (BDC Councillor)

The first meeting of the newly formed Cabinet was held earlier last month, our political priorities which include sustainable travel, cycle and walking paths, keeping rural transport high on the agenda, supporting market towns throughout Babergh with municipal community bonds, connecting people better with delivering an improved website for Babergh and mid Suffolk, planning homes that are affordable and creating access as well as increasing social housing stock, jobs in agricultural land, and finally making net zero an all encompassing pledge to our policies these were broadly welcomed by our partners the Independents and the Liberal Democrats.

Since then we are awaiting for Arthur Charvonia the Chief exec of BDC to put these forward later at a full council meeting to be approved, unfortunately a June meeting was postponed.

There's also a motion I am supporting that reaffirming the climate emergency at BDC, which is evidence-based and follows on from our existing declaration made in 2019.

I have also recently been part of an investment plan with a grant of £300,000 to put more EV Charging Points in Babergh car parks, namely Hadleigh at Magdalen St, Lavenham at the Cock Horse Inn and two in Sudbury in Girling St and North St.

There are plans to expand even more charging points in 2024.

There are new plans for the Belle Vue Park Entrance in Sudbury and also a refurbishment plan for the house recently briefed to Cabinet which include a community café and new toilets as part of this development which is more in keeping with what the Town Council always preferred since the Churchill bid for retirement flats was rejected by Babergh Cllrs last year.

I am meeting the officers for the very first time for my role as Portfolio holder for Environment, meeting Director of Operations Mark Emms who provides me and my fellow Environment Cabinet member in Mid Suffolk Tim Weller.

As well as this I have been introduced to the committees and corresponding officers I am now on which is Licencing and Regulatory Practices, Suffolk Waste Partnership and the West Suffolk Community Safety Partnership, I am also a sub member on the Shared Revenues Partnership.

Casework in the ward has consisted of enabling a free bus travel so a young boy could be joined by his older brother to attend Tattingstone Primary School, where I alongside Wherstead Parish and the MP for S. Suffolk James Cartlidge put together supporting statements to Suffolk County Council to enable this, initially SCC was not prepared to provide this as they argued there were closer schools in proximity to Wherstead, however due to a serious health condition to the father he could not be able on a daily basis to make arrangements separately to both sons to attend separate schools, however in September this will no longer be the case.

I have promised to donate and match Jane Gould's funding in my locality budget to assist in costs for continued publication and circulation of The Tattler.

I've also been briefed and made aware of the long running dispute over the barges that reside in Pin Mill, their current right to occupy there as providing what are essentially house boats moored across the river Orwell and what disturbances this has brought, however the legal process is extremely complex and is unlikely to be resolved anytime soon.



I am also aware of the issue of fencing in Tattingstone erected very recently by a property developer company known as Regis Group PLC. There is no evidence of a planning application submitted to either parish here or to BDC and intentions to build and what the plan is remains very unclear and is open to speculation.

The area behind the fence located to the left side of Chedworth Place is roughly 8 acres of Green Space and neighbouring farmland. So far I have referred the matter to Babergh's Planning Area Team Green and am being updated by residents of Chedworth Place Andrea Mendel and Wayne Stallwood as things hopefully become clearer.