

Tattingstone Parish Council

Minutes of meeting: Monday 5th July 2021

Present: Cllrs. Wood [Chair], Mendel, Clark, Hawes, Page, Tweedy, Mark

D. Cllr. Gould

2 members of the public

Key points were read out for the members of the public

| Item | | Detail | Action |
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| 1 | Apologies for absence | C Cllr. Harley, Ms Proctor | |
| 2 | Declaration of interest | Cllr. Wood declared an interest on item 12 as he had received a letter from Tattingstone Football Club of which he is chairman | |
| 3 | Requests for dispensation | Granted Non pecuniary | |
| 4 | To approve as accurate the minutes of meetings on 7 th June 2021 | Minutes of meeting emailed out to councillors. Proposed: Cllr. Mendel Seconded: Cllr. Hawes Carried unanimously | |
| 5 | Open Forum | There were no comments from members of the public. | |
| 9 | Update on the setting up of a village shop by the village shop working group | The data from the village survey had been collated and the group presented them to the Council. The full report is attached to these minutes. There seems to be good support for a shop. The main stumbling point is where it could be situated. This will be pursued further and an article on the results of the survey and next possible steps will be placed in the August issue of The Tattler. It is hoped that establishing a shop in the village will bring the community together. The working group were thanked for their work so far. The two members of the group left the meeting at 20.10. | |

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| 6 | To receive Clerk's report | <ul style="list-style-type: none"> • Framlingham country show to The Tattler for advertising • Put advert for Photographic competition on Facebook • Filled in survey about efficiency of planning at BMSDC • Circulated details of phone box project to councillors and put article on FB • Sent details of Developing Skills in Health and Social Care (DSHSC) to Denise to put on website • Forwarded invite for play inspection to playing fields for arrangement by them • Query about a memorial bench near Lemon's hill Bridge referred to John Taylor • Query about a memorial bench in churchyard forwarded to church warden • Details regarding Festival of Suffolk 2022 forwarded to David W • Community Action Suffolk: Volunteer Coordinator's Newsletter circulated to interested parties • Allotment enquiries sent to Andrea • Attended Annual Parish Meeting and collated reports | |
| 7 | To consider matters arising from minutes | None. | |
| 8 | Reports from County and District Councillors | Report from D Cllr Gould circulated via email Attached to these minutes. When a report for June is received from C Cllr Harley these will be attached to these minutes | |
| 9 | See brought forward. | | |
| 10 | To receive update on The Tattler. Cllr Hawes reported | <ul style="list-style-type: none"> • The next edition will be delivered at the beginning of August. Deadline for this publication is 14th July. • Villagers commented on the quality and professionalism of The Tattler. • Cllr Hawes was thanked for all her hard work. | DH |

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| 11 | To consider any planning applications received | <p>Proposal: Application for approval of reserved matters following grant of Outline Planning Permission DC/19/02617 dated: 20/08/2019 - Appearance, Landscaping, Layout and Scale for Erection of 4no dwellings and vehicular access. Discharge of Condition 6 (Biodiversity Method Statement), 7 (Biodiversity Enhancement Strategy) and 11 (Bin Storage) Location: Land South Of The Rose House, The Heath, Tattingstone, Suffolk IP9 2LX</p> <p>A letter had been received from a neighbour regarding this planning application. The planning had been compared with the original planning application which had been approved. The variations had been discussed and although a couple of concerns were raised. The application will be recommended with the following recommendation.</p> <ul style="list-style-type: none"> • Brickwork and tiles to be in keeping with the local area. • As much of the hedge retained as possible to maintain environmental diversity. | |
| 12 | Correspondence requiring immediate discussion | <ul style="list-style-type: none"> • There had been correspondence regarding the cutting of the verges at the A137 intersections. C. Cllr Harley is pursuing this issue with Suffolk Highways • The clerk had sent a resignation letter which the chair had reluctantly accepted. An advertisement will be placed in the August Tattler. The clerk has agreed to work until 30th September 2021 • A letter had been received from Tattingstone Football club. The club has been promoted to a higher division and at present the facilities at our playing field are not of a suitable standard. The football club has been at the village since 1950. He requested a site meeting with the chair of both the Parish Council and the Playing Fields Committee to discuss possibilities for improvement. It was agreed in principle | DW |

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| | | to support the football team in their endeavours. A meeting will be arranged. | |
| 13 | To receive playing field report. | Cllr. Tweedy's report was read and is attached to these minutes. | |
| 14 | To receive update on Tattingstone Speedwatch | <p>Unfortunately, Ms Proctor had been unable to attend because of family illness. She sent the following report: Two of the team carried out a Speedwatch session at 6am the other morning as this was identified as a busy time from the SID data. This was on the Heath outside the Garden Centre. 25 cars were recorded doing 35mph and over. 18 doing 35-39 and 7 doing 40-46mph.</p> <p>We are continuing to move the SID around to the different site every 2 weeks, downloading the data in between.</p> | |
| 15 | Finance to consider and approve | <p>Further documents had been sent to SALC regarding the internal audit. The RFO thanked Cllr. Page for his help. Bank balances at 30.06.21 Current account: £19698.18 Savings account: £3183.40</p> <p>The following payments were approved: Proposed: Cllr. Wood Seconded: Cllr Mendel Carried unanimously</p> <ul style="list-style-type: none"> o Clerk's wages and expenses: £263.42 + £13.50 = £276.92 o HMRC: £197.60 o SALC [audit] : £189.60 o Collins [allotments]: £180.00 <p>Expenditure to date 2021/22 circulated Bank reconciliation signed as correct by Cllr. Page. Notification of exempt status received by Littlejohn's and put on website. AIAR forwarded to Littlejohn's. The internal report was presented: a couple of things had not been on our website but otherwise all in order. This will now be placed on the village website.</p> | JCS |

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| | | <p>The locality grant promised by the County Council had not yet been received. The clerk will write.</p> <p>The cheque sent to the school in March '21 has not yet been banked. The clerk will follow up.</p> | |
| 16 | To consider the review of the Complaints procedure by the working group. | Cllr. Page reported that the group had met and reviewed the present procedure. This had been made more specific and clearer. The revised procedure will be forwarded to councillors for adoption at the September '21 meeting. | SP |
| 17 | To consider progress on the problem of litter in the village. | More refuse sack hoops will be ordered. Cllr Mendel will organise a village tidy up in August to be advertised in the August edition of The Tattler. | DW AM |
| 18 | To consider possible plans for the Queen's Jubilee in 2022. | Councillors will look at the dedicated webpage at SALC for discussion at September 21 Meeting. | All |
| 19 | To receive report on the progress of a Neighbourhood Plan, | The group of 7 volunteers lead by Cllr. Mendel met in June. Mr I Poole, a consultant, addressed the meeting and will support the group with their application. There are grants available to fund the venture. The next meeting will be on 15 th July with a village display on 7 th August in the village hall. The process will take approximately 2 years. | |
| 20 | To comment on any other urgent Village Matters | <ul style="list-style-type: none"> An email had been received from the green access officer at Suffolk CC regarding finger posts in the parish. Cllr Wood agreed to liaise with him over replacement finger posts and Discover Suffolk plaques. The light at the south end of Lemon's Hill bridge is still on permanently. This has been reported on a number of occasions since December 2020. The clerk will report again and the council will refuse to pay for the electricity it has used while waiting for repair. Anglian Water has now installed the Pay and display machine in their carparks but they are not active yet. | JCS |

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| 21 | Items for next agenda | <ul style="list-style-type: none">• Playing field report• New Clerk• Litter• Review of complaints procedure,• Village shop• Queen's Jubilee | |
| 21 | Date of next meeting | 6 th September 2021 in the village hall. | |

Meeting closed at 9.10pm

Date: 8/7/21

Email: simon.harley@suffolk.gov.uk



Report for July 2021 to Parish Councils Peninsula Division from Simon Harley (SCC Councillor)

Review of SEND provision

Suffolk County Council has commissioned an immediate independent review into Special Educational Needs and Disability provision. There has been a lot of concern expressed by parents and carers about this area of service, with high levels of dissatisfaction being publicised, particularly through the group Campaign for Change (SEND Suffolk). A multi-agency team from Lincolnshire will carry out an independent review into the way parents and carers are communicated with and kept informed of their child's SEND provision in Suffolk.

The review will focus on the processes, communication protocols and family-facing elements of SEND services within Suffolk County Council. It will not look at specific cases or the provision given to specific children. The review started in June and will be completed within six weeks. The report, with any recommendations, will be published on Suffolk County Council's website, shared with those who contributed to it and also scrutinised, in public, by the council's Education and Children's Services Scrutiny Committee.

Highways: Overgrown paths and footways, potholes

After extra rainfall, the last month or so has seen exuberant growth of foliage alongside roads and paths. Staff and contractors are out and about cutting footpaths and verges but are playing catch-up. If there are particular problems these can be reported through the online highways reporting tool: <https://highwaysreporting.suffolk.gov.uk/> or contact me directly as has been done in many cases already.

A number of significant road repairs have been done recently but potholes continue to be reported. This is an area where SCC has significant budget constraints and often does not have the funds to do the repairs that residents would like to see. The Council is seeking a better highways funding settlement from central government, as well as reviewing its contract with Kier which expires September 2023.

Boundary Commission Review: Suffolk parliamentary constituencies

This review seeks to regularise the size of constituencies across the country, the proposals are for a significant re-shaping of the current Suffolk constituencies. The boundary commission are consulting on their initial proposals for an eight-week period, from 8 June 2021 to 2 August 2021. They encourage everyone to use this opportunity to help shape the new constituencies – the more responses received, the more informed their decisions will be when considering whether to revise our proposals. The consultation portal at www.bcereviews.org.uk has more information about their proposals and how to give your views on them.

Bus Back Better

This initiative by central government is essentially a reaction to Covid 19, but on closer inspection it may lead to re-regulation of bus services - which could be a positive move for rural Suffolk.

The de-regulated services we have at present have led to the decimation of rural services, as this policy makes it unlawful to cross subsidise routes, i.e., if an operator makes profit on a busy route, they cannot use that money to subsidise a loss-making route elsewhere. This policy was originally aimed at cities and towns where multiple operators were competing, this was never a problem in rural areas. Re-regulation will mean that an operator can cross-subsidise once again, this should allow for greater choice and service to our rural community.

The offer from government asks for a plan from participating authorities, to bid into a central pot, to help fund not only this renewal of services, but also government are offering 4000 zero emission electric buses that can also be bid for.

We have asked the conservative administration how many of these zero emission buses will we secure for Suffolk, I am disappointed they would not commit to any number, as the small print in the government offer asks for up to 30% of the cost of each Bus bid for. With this being the case, it is highly likely that the most of these buses will end up in a large town or city. On a population split, Suffolk ought to be able to secure 40 of these Buses, if they were focussed in say Ipswich or Lowestoft, we could radically reduce emissions as well as encourage much needed "modal shift" in transport.

News and information from Jane Gould, Babergh District Councillor, to the Parish Councils and residents in Orwell Ward July 2021 Ward News

In Woolverstone, planning application DC/20/03247 for 22 houses and some cycle paths went before Babergh District Council Planning Committee on Friday 4th June and was approved by 7 votes to 3. Applications are open for Babergh and Mid Suffolk District Councils' Locality Awards funding enabling communities to improve facilities, learn new skills and work towards becoming environmentally sustainable. In Orwell ward Chelmondiston are the first parish to apply for some of this years' District Council Locality funding, if any other parishes would like to apply please have a conversation with me first and I can advise on the next step.

An update on Covid-19 in Suffolk Regular bulletins continue to be produced to give a snapshot of the current Covid-19 situation in Suffolk - along with updates on the work being carried out as part of Suffolk's Local Outbreak Control Plan. We continue to play our part in response to the pandemic, alongside public sector colleagues within the Suffolk Resilience Forum, supporting in the event of local outbreaks as well as continuing to offer support to our communities and businesses. Please see the council website for more information.

Councils' Joint Local Plan examination to reconvene in September Hearing sessions for the examination of our councils' Joint Local Plan are expected to resume again in September, following a change of date, enabling them to be fully inclusive, whilst also ensuring public safety during the COVID19 pandemic. It is anticipated that the Stage 1 sessions, originally scheduled for June and July, will now take place over a concentrated period from September, with Stage 2 hearing sessions in mid-Autumn as originally planned. Next steps for councils' biodiversity and climate change plans agreed Babergh and Mid Suffolk District Councils have given the go ahead for £97k for projects aimed at boosting biodiversity and tackling climate change across their districts. Local leisure centre to benefit from green initiative Councillors on Babergh District Council cabinet recently agreed funding for a new, more energy efficient, pool water cleaning system at Kingfisher Leisure Centre in Sudbury. The new system is expected to reduce Kingfisher's annual carbon emissions by between 6.4 and 8.6 tonnes, and, if successful, will be considered for the three other council-owned leisure centres across both Babergh and Mid Suffolk.

New 'virtual' high street supports market town's recovery Shopping in Hadleigh is now just a click away thanks to the launch of new Virtual High Street sites. Over 100 new businesses have signed up to new sites in Hadleigh and Stowmarket, joining over 130 already signed up to the platform in Sudbury.

Joint Overview & Scrutiny Committee approves CIFCO plans for 2021/22 Councillors on Overview & Scrutiny have approved CIFCO's annual business plan ahead of its review by Full Council, with the property investment company having now brought in more than £5.4m to help fund services and projects for residents in Babergh and Mid Suffolk. Cifco, the commercial property venture set up by Babergh and Mid Suffolk 4 years ago, is having to defer £1.5m of interest payments over the next three years. The move is to ensure it has sufficient cash to service its properties and meet other running costs as it continues to recover from the impacts of the pandemic. It revealed that six of its tenants have gone bust and although replacement tenants have been found for some of these properties they are paying a lower rent. The £1.5m being withheld represents a percentage of the payments Cifco is intending to make to the councils over the next three years. (13%, 11% and 6%). The council says the remaining repayments are still comfortable enough to allow it to pay back the interest on the Public Works Loan Board loans it has taken out. CIL funding supports future investment in Babergh

The latest Community Infrastructure Levy round sees housing growth in Babergh fund £346,000-worth of vital improvements, including the transformation of a village hall, as well as the expansion of a local secondary school, following agreement by councillors last month. Belle Vue Park entrance on the agenda Plans to realise the full potential of a new entrance for Belle Vue Park, including a new café and fully accessible toilets for visitors with disabilities, are to be considered by Babergh District Council's cabinet in July. Changes agreed to social housing allocation system to ensure fairness and consistency Babergh and Mid Suffolk District Council cabinets both recently agreed amendments to Gateway to Homechoice, the lettings system used to allocate social housing across the local authority areas of Babergh, Braintree, Colchester, East Suffolk, Ipswich, Maldon and Mid Suffolk. The changes have been made in response to national legislative and policy changes, including a new Code of Guidance issued by the

Ministry for Housing, Communities and Local Government in December 2020, and will ensure that key decisions can be made fairly and consistently by all Gateway local authorities.

Performance update Cabinet members for Babergh District Council recently considered the latest performance reports, highlighting the council's outstanding response to the pandemic, whilst continuing to deliver against the Corporate Plan. The full report provides an insight into what service areas have achieved over the last quarter and is available to view on the council's website.

Please don't hesitate to contact me if you have any issues that you think I can help with and all the very best to you all. Jane Gould Babergh District Councillor Orwell ward Jane.gould@babergh.gov.uk 07548 153777 01473 78077

TATTINGSTONE COMMUNITY SHOP Feasibility Phase May/June 2021
COMMUNITY SHOP - CONTEXT
WHAT ARE COMMUNITY SHOPS?
THERE ARE GROWING NUMBERS ACROSS THE UK
COMMUNITY BENEFIT SOCIETIES
WHAT LEVEL OF TURNOVER IS NORMAL?
Around half of shops appear to be between £50k and £150k per annum
THE PLUNKETT FOUNDATION 2020 REPORT HIGHLIGHTS SOME OTHER KEY STATISTICS – COMMUNITY ENGAGEMENT IS KEY TO SUCCESS
FEASIBILITY PHASE 1 RESULTS
FEASIBILITY PHASE 1 Primary Phase 1 questions: 1. Is there a viable demand for a community shop in Tattingsstone in terms of spend and use? 2. Is there active volunteer support to help set up/manage and run the shop?
RESPONSES 122 responses to full questionnaire (81 via online format and 41 from paper questionnaire) ↑ 89 reside in Tattingsstone ↑ 33 reside in other villages/Ipswich plus a further 37 responses to three key demand/use/support questions via doorstep survey
Coverage of direct Tattingsstone community of 55% for key questions
NEARLY ¾ OF RESPONDENTS FELT A COMMUNITY SHOP IN TATTINGSTONE WAS EITHER VERY IMPORTANT OR ESSENTIAL. 6% 6% 15% 37% 36% 0% 5% 10% 15% 20% 25% 30% 35% 40% Not Important At All Of Little Importance Of Average Importance Very Important Absolutely Essential
How important do you think it is to have a Community Shop in Tattingsstone village? % of respondents n = 159
BAKERY, DAIRY PRODUCTS, FRESH FRUIT AND VEGETABLES APPEAR ESSENTIAL. OTHER ITEMS WILL BE IMPORTANT TO PROVIDE A CORE RANGE. 2% 8% 10% 14% 16% 18% 29% 29% 31% 33% 34% 36% 40% 48% 49% 74% 79% 80% 0% 20% 40% 60% 80% None of the above
Ready/convenience meals Coal/logs Stationery Sandwiches Pet food Beers, wines or spirits Toiletries Meat products Household goods Newspapers/magazines Packed groceries - tins, packets Greeting cards/wrapping paper Sweets/ice cream Stamps Fresh fruit & vegetables Bakery products Dairy products
What products would your household be most likely to buy? % of respondents
Also a request for: o non-dairy/gluten free o hot drinks, juices, non-alcoholic drinks o local produce/whole foods o loose goods/refills o gardening items/plants n = 122
POSTAL AND DELIVERY SERVICES WERE OF INTEREST – AS WAS A TEA AND COFFEE SHOP – WITH OVER HALF OF RESPONDENTS LIKELY TO USE THESE SERVICES. 2% 8% 11% 22% 49% 54% 67% 0% 20% 40% 60% 80%
Photocopying None of the above Shoe repairs Dry cleaning Delivery services (pick up and drop off) Tea room/coffee shop Postal Services
What services would your household be most likely to use? % of respondents n = 122
OVER 80% WOULD USE THE SHOP AT LEAST ONCE PER WEEK, WITH 2PM - 6PM AND 8AM - 12PM THE MOST LIKELY TIMES. 4% 48% 30% 1% 16% 1% 0% 20% 40% 60%
Daily 2-3 times a week Once a week Once a fortnight Occasionally Not at all
How often would you or any member of your household use the shop? % of respondents 17% 61% 38% 59% 18% 1% 0% 20% 40% 60% 80%
After 6pm 2pm – 6pm 12 noon – 2pm 8am – 12 noon Before 8am None of the above
At what time of day would your household be most likely to use the shop? n = 159 n = 122
THE MOST COMMON SPEND BRACKET IS £10-£20 PER WEEK. THE ESTIMATED AVERAGE FOR ALL 159 RESPONDENTS IS £15.24/WEEK (WITH £15.58 FOR TATTINGSTONE RESIDENTS AND £13.94 FOR OTHER VILLAGES) 33% 55% 11% 0% 1% 0% 10% 20% 30% 40% 50% 60%
Less than £10 £10 to £25 £25 to £35 £35 to £50 Over £50
Roughly how much would your household likely spend in total in the shop AS A WEEKLY AVERAGE? % of respondents n = 159
THERE IS A GOOD LEVEL OF SUPPORT FROM THE COMMUNITY. 28% OF THE 89 TATTINGSTONE HOUSEHOLDS OFFERED TO VOLUNTEER AND 25% TO BUY A SHARE. 12% OF ALL RESPONDENTS OFFERED TO HELP WITH FUNDRAISING/DONATION S 3% 7% 7% 12% 12% 25% 28% 0% 3% 6% 12% 12% 3% 9% 0% 5% 10% 15% 20% 25% 30%
Making a loan Providing professional advice/services Joining the steering group Helping with fundraising Making a donation Buying a share Be involved in running the shop/volunteering
Would you or anyone in your household be interested in helping with the project? Other villages Tattingsstone n = 122
WHAT DOES THIS ALL MEAN? 1. IS THERE A VIABLE DEMAND FOR A COMMUNITY SHOP IN TATTINGSTONE IN TERMS OF SPEND AND USE? SURVEY RESULT: Average estimated weekly spend across all 159

households was £15.24 PLUNKETT ANALYSIS: Average shop turnover from Plunkett at £158k Best case estimate: • assume all 230 Tattlingstone households spend the same profile as the 126 in the survey • add on the spend from the school-linked other households in other villages ANNUAL TURNOVER OF £210k Worst case estimate: • assume only direct survey responders in Tattlingstone use the shop, and only at 75% of indicated spend • exclude all other income ANNUAL TURNOVER OF £77k2. IS THERE ACTIVE VOLUNTEER SUPPORT TO HELP SET UP/MANAGE AND RUN THE SHOP? SURVEY RESULT: 28% of the 89 tattlingstone households offered to volunteer PLUNKETT ANALYSIS: Average shop has 20 volunteers Best case estimate: • assume 28% of all 230 Tattlingstone households would volunteer • add on the number of volunteers from school-linked other households in other villages (3) VOLUNTEER TOTAL: 67 Worst case estimate: • assume only the direct survey responders in Tattlingstone volunteer • exclude all other income VOLUNTEER TOTAL: 25 CONCLUSION • We feel that the Phase 1 Feasibility has evidenced a strong level of demand - not just desire - for a Community shop in Tattlingstone o 55% response rate from the 2021 community plus interest from non-village residents o Viable spending levels and volunteer support indicated • It would probably be prudent to pursue a trial site and temporary shop set up for a 6 to 12 month period to establish that indicated levels of demand and support truly exist • Since 2000, over 300 new community shops have been established across the country – this is not a new concept and there is much more experience to draw on than the last time this was explored • We understand that there may be historic barriers to moving forward – and that location is clearly the most contentious - but there appears to be sufficient support in the current community to find a way to make it work DISCUSSION AND NEXT STEPS DISCUSSION POINTS AT PARISH COUNCIL 1. Questions around the interpretation of 'Phase 1' survey results – what have we missed? 2. Have we proven sufficient demand to move to the next phase? Any reservations on moving forward? 3. What steps the Parish Council agree are important for 'Phase 2'? POSSIBLE NEXT STEPS: COMMUNITY ENGAGEMENT IS KEY TO MAINTAIN AWARENESS OF DEMAND AND BUILD SUPPORT 1. Feedback the results to the community over July and August i. Full results on the Village website ii. Use Village Facebook iii. Publish highlights in the Tattler iv. Display at the Village Hall and on other noticeboards v. Display at White Horse and Wheatsheaf vi. Direct conversations with key stakeholders at Village Hall, Playing Fields, Anglian Water, others? Share results and explore possible location options vii. Utilise the upcoming Neighbourhood Plan Saturday session 2. Direct contacts to interested parties to establish a formal Steering Group by September to lead on key aspects (marketing/comms, location, funding/finance, product/service sourcing, volunteering, legals etc) 3. Seek help/involvement from the Plunkett Foundation or others that have set up a shop (Stutton/Bentley) to help us get the development programme covering the right base

Playing field report
26th June 2021

The annual general meeting of the Village Hall and the playing field was held in the Village Hall on Friday, the 25th of June 2021

David Edevayne addressed the meeting and said that the ongoing situation with regard to facilities for showering to comply with league 1 rules was still to be resolved. In view of the football club being promoted the present facilities at the playing field are inadequate. This situation was discussed at length and David Edevayne agreed to get further information and bring this to the next meeting.

The Play field appears to be in good condition however the considerable dip in the field needs to be addressed. Russell Abbott kindly agreed to deposit soil to rectify this fault and will be doing so in the next couple of weeks.

The tennis club have had a quiet season so far but that is to be expected with Covid restrictions.

The cricket club hope to play a full season this year but of course this is subject to lockdown rules.

Maintenance has been carried out on the playing field and Russell Abbott has agreed to deposit a quantity of topsoil to fill-in a severe dip in the field.

David Brown will install two gate posts at the entrance when it is possible to do so weatherwise. He will be assisted by Dennis Enifer.

The Play field has been subjected to wanton vandalism this past year and it has been necessary to completely replace a gate which had already been repaired twice. The police were informed.

David Brown will contact David Wood and arrange a time to re-establish the Boundry line of the playing field and the Old Rectory as soon as possible.

Sheila Tweedy