

05. CLERK'S REPORT CORRESPONDENCE TO NOTE

ITEM ONE:

From: Jade Yeo <Jade.Yeo@baberghmidsuffolk.gov.uk>
Sent: Friday, January 12, 2024 10:21 AM
To: clerk@tattlingstoneparishcouncil.gov.uk
Subject: FW: Moderate Risk - Tattlingstone Play Area

Good morning,

I hope you are well and Happy New Year.

Please see below from The Play Inspection Company regarding your play area – also please see photo attached.

Many thanks,

Kind regards,

Jade Yeo
Administration & Technical Support Officer – Public Realm
Babergh & Mid Suffolk District Councils – Working Together
public.realm@baberghmidsuffolk.gov.uk
www.babergh.gov.uk or www.midsuffolk.gov.uk

Please note my working days are: Mondays, Tuesdays, Wednesdays and Fridays.

From: Hayley Coleman <hayley.coleman@playinspections.co.uk>
Sent: Thursday, January 11, 2024 12:54 PM
To: Helen Cufley <Helen.Cufley@baberghmidsuffolk.gov.uk>; Jade Yeo <Jade.Yeo@baberghmidsuffolk.gov.uk>
Subject: Moderate Risk - Tattlingstone Play Area
Importance: High

i **EXTERNAL EMAIL: Don't click any links or open attachments unless you trust the sender and know the content is safe. Click [here](#) for more information or help from Suffolk IT**

Good afternoon,

We have inspected your play area today and our inspector has noted the following finding that we would like to bring to your attention .

A Swing has been tied to the frame and it has created a possible strangulation point – the seat needs to be removed.

Risk Assessment 15 (Moderate Risk)

Your full inspection report will follow in due course.

Hayley Coleman
Office Manager
the Play Inspection Company

ITEM TWO:

From:

Sent: Thursday, January 18, 2024 2:17 PM

To: davyred@aol.com; clerk@tattingstoneparishcouncil.gov.uk

Subject: Tattingsstone Playing Field requiring urgent attention

To: Tattingsstone Playing Field Committee and Tattingsstone Parish Council

I am a resident of the village, with 2 young children and have frequented the playing field weekly (often daily in the warmer months), for the past 8 years.

Unfortunately, over the last 18 months the equipment has deteriorated significantly, with some parts unable to be used and taped off, for a long period of time (and still are)!

During last year, I had heard that the playground was going to be upgraded and new equipment installed, however, this hasn't happened.

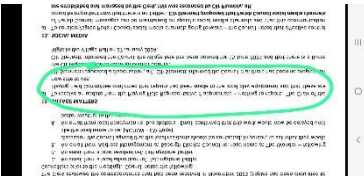
After discussing this issue with fellow friends and residents of the village (who also have similar concerns), I was surprised to read in the December 2023 Minutes of the Parish Council meeting (which I have attached), that the playground was safe and repairs have been made! This is not correct. I have attached 7 current pictures of the playground, which depicts where the equipment has become worn, unsafe and outdated.

It is widely felt the current state of the playground is not up to standard and lets the village down. It is used very frequently by the children of the community, daily by school children and, most weekends by visitors who attend the village for regular junior football matches and in the summer, regular cricket matches.

I would appreciate this issue being discussed at the next Parish Council meeting, as a matter of urgency, as this has been long overdue.

I look forward to hearing from you.

Regards



ITEM THREE

From: Russel Abbott <russel.abbott@icloud.com>
Sent: Saturday, January 27, 2024 4:49 PM
To: Sarah Keys <clerk@tatingstoneparishcouncil.gov.uk>
Subject: Dog litter bin

Please note that this is an email from R P Abbott and Sons but have been asked to write the email on behalf of

There was a 19 plate pick up truck seen this afternoon by a village resident who contact me as the truck had backed in our field entrance on top of our winter barley (our livelihood) to unload three bin liners full of dog poo. This is not the first time it's happened and the third vehicle I know of since the larger bin has been put there. Because of where the bin is secured people are using my field entrance as an unloading parking space.

This bin should only be used for passing dog walkers and it shouldn't be made possible to place large bags in there. This bin is now full and parish council have to foot the cost.

People should not be abusing this facility and come summer time if the bin has just been emptied then a vehicle unloads multiple bags again it's going to create such a smell for the residents especially living opposite!

I appreciate there's not much you can do but surprises me that such large amounts can be made possible to be put in there. If people continue to keep using our entrance to do this we will require compensation for the damage to the crop and the adjacent footpath which we have to maintain. The council placed the bin there as no one ever had a reason to park there previously.

Kind regards

05. CLERK'S REPORT – Item D

From:

Sent: Tuesday, January 16, 2024 7:22 PM

To: Sarah Keys <clerk@tattingsstoneparishcouncil.gov.uk>

Subject: RE: Wonder Lane

Importance: High

Thank you for letting me know.

As far as Church Rd is concerned, were there really people in favour or were they just being mischievous. Given that there is a 15 and a 16 at our end and at the other end, it suggests that Church Rd does not extend all the way round to us. I would never put down Church Rd as my address. The ambulance would never get here!

Next is "The Wonder". I have dealt with that. It would be equally confusing. Were there really people who were so much in favour?

And why please did people object to "Wonder Lane"? Is it so offensive? there are only 3 houses affected and we know 2 of them are ok with it. Given that it is our choice, what is wrong with it.

Are the objections just to upset us? I repeat, history is no help, given that the road in front of us is new.

I just don't understand how there could be such objections that would stop "Wonder Lane" from being formalised.

Why do people care so much that they would prevent us from having a clear address for emergency services?

regards

----- Original Message -----

From: "Sarah Keys" <clerk@tattingsstoneparishcouncil.gov.uk>

To:

Cc: andrea.mendel@tattingsstoneparishcouncil.gov.uk

Sent: Monday, 15 Jan, 24 At 17:41

Subject: RE: Wonder Lane

Many thanks for your email.

The Parish Council reviewed your email last Monday and received an update from Cllr Page following his conversation with you about this issue. I am currently working through the actions from that meeting, so apologies that I have been unable to come back to you sooner.

I can confirm that there was much discussion about this issue at the meeting with input from Cllrs and members of the public, some who believe that this road should be identified as Church Road, others who agreed with Babergh District Council that it should be The Wonder and others who could see that Wonder Lane would make more sense.

Given that the Council was unable to find a consensus to enable them to move forward on this issue they agreed with the suggestion in your email that they cogitate for some time and "do nothing for the moment".

I hope that helps in some way, if you would like to discuss this with me further please do not hesitate to get in touch.

Kind regards,

Sarah Keys

Tattingsstone Parish Clerk

07807 799480



Dear Sir / Madam

Are you getting ready for this year's Great British Spring Clean?

Every year volunteers across Suffolk, including hundreds in Babergh and Mid Suffolk, go out litter picking to give an area they love a well-deserved 'spring clean'.

If that already includes you, thank you!

We wish people didn't litter, but what you do really does make a difference in keeping our districts clean and tidy.

If your parish or group haven't yet, do you fancy giving it a go?

There are plenty of benefits to litter picking, including:

- staying active
- enjoying the outdoors
- the chance to socialise with neighbours
- the satisfaction of instant results
- giving back to your local community

You can litter pick any time of year. Whenever suits you best, and whether on your own or as part of a group.

Why not do one during the national 'Great British Spring Clean' (15 March – 31 March). You can find lots more information and resources on the Keep Britain Tidy website. <https://www.KeepBritainTidy.org/get-involved/support-our-campaigns/great-british-spring-clean/>

We can:

- provide litter picking kits to parish councils and groups taking part for the first time
- put you in touch with your nearest group
- provide rubbish bags
- collect the rubbish after a pick
- or arrange for you to take the rubbish to your nearest recycling centre

All you need to do is let us know how we can support you best.

Simply email us on public.realm@baberghmidsuffolk.gov.uk with the date of your litter pick(s).

Thank you to everyone who has already sent us their litter picking dates for this year.

We love to hear about your events; please do send us some photos that you'd be happy for us to use for promotion, including on social media, to encourage others to take part.

We look forward to hearing all about your litter picks.

Kind regards,

The Public Realm team

Babergh and Mid Suffolk District Councils

RISK REGISTER

VERSION 3.0

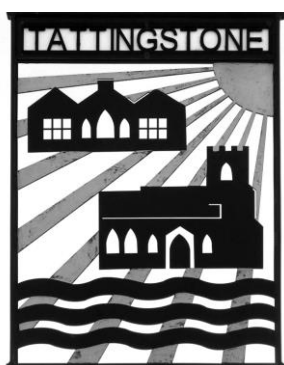
TATTINGSTONE PARISH COUNCIL

Tattingstone Parish Council

Risk register

Risk	Those at risk	Internal controls	Future controls	Risk level	Responsibility
<u>Assets</u>					
Protection of assets	TPC	Insurance in place Asset register in place	Review insurance adequacy	High	PC
Maintenance of assets	TPC/Public	Regular inspection of play area Ad hoc inspection of other assets	Inspection report reviewed	Medium Medium	Playing field committee Clerk /PC
Damage to third party property or individual	Public	Insurance including public liability in place	Review insurance adequacy	Medium	PC
<u>Employment</u>					
Breach of employment law	TPC/employees	Employment contract	Annual review	Medium	PC
Resignation/ long term illness/ death of clerk/RFO	TPC/Parishioners	Handover arrangements in place	Files maintained	Medium	Clerk/RFO
Resignation/death of councillor	TPC/Parishioners	Information shared with clerk		Low	
<u>Services</u>					
Failure to provide services	TPC/Parishioners	Review of service provision/contracts /standards		Low	Clerk/PC
<u>Accountability</u>					
Loss of cash/banking arrangements	TPC/ Employee	Financial regulations Bank reconciliations Insurance in place	Income and expenditure Bank reconciliations circulated	Low	PC
Keeping financial records	TPC	Financial Regulations Regular reporting Audit	Regulations reviewed annually Reports submitted	Low	FC/RFO

			Audit preparations undertaken Submitted by deadline Recommendations acted upon		
Breach of powers	TPC	Scheduled in minutes		Low	Clerk
Breach of VAT Regs	TPC	Annual review VAT invoices receipts kept for 6 years Audit		Low	RFO
Adequacy of precept	TPC/Parishioners	Budget setting process minuted	Budget setting preparations undertaken Precept requested	Medium	RFO/PC
Validating section 137 grants	TPC	Written requests presented to Council		High	PC
Accuracy of minutes	TPC	Verified at Council		Medium	PC
Members interests	TPC	Register of members interests	Review register	Medium	PC
<u>Physical equipment or areas</u>					
Loss or damage to assets, risk/damage to 3rd party property	TPC, employees, public	Asset register	Annual review of assets is undertaken for insurance	Low	PC/Clerk
Maintenance of assets or services	TPC, employees, public	Asset register	Annual review Repairs and relevant expenditure is actioned in accordance with agreed procedures	Low	Clerk /PC
Adequacy and safety of meeting location	TPC, employees, public	Insurance in place including public liability	Venue risk assessment	Medium	Village hall Committee
Loss of council records through theft, fire ,damage	BPC	Clerks home insurance Regular electronic backup	Insurance renewed Appropriate locks installed	Low	Clerk/RFO



Tattingstone Parish Council

Internal Control Statement

Version TBC

INTERNAL CONTROL STATEMENT

1. SCOPE OF RESPONSIBILITY

Tattingstone Parish Council (the Council) is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control which facilitates the effective exercise of the Council's functions and which includes arrangements for the effective management of risk. In accordance with the Local Government Act 1972 s151, the Council has appointed the Clerk as the Responsible Financial Officer (RFO) who administers the council's financial affairs in accordance with all Acts, Regulations and proper practices.

2. THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

Internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The system of internal control is designed to ensure that the Council's activities are carried out properly and as intended. Internal controls are set up by the Clerk / RFO but it also falls to Council members to ensure that they have a degree of control and understanding of those controls. Controls will include; the checking of routine financial procedures; the examination of financial comparisons; the recording of assets and liabilities; the identification of risk; the evaluation of the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

3. THE INTERNAL CONTROL ENVIRONMENT

3.1 The Council

- The Council has appointed a Chair who is responsible for the smooth running of meetings and for ensuring that all Council decisions are lawfully taken.
- The Chair of the Council (or the Chair of the meeting) signs each page of the minutes.
- Decisions made are within the Standing Orders and Financial Regulations laid down and approved by the Council. These are kept regularly under review.
- The Council's budgeting process begins in October and the Council reviews its obligations and objectives and approves budgets for the following year at its December and January meetings.
- The January meeting of the Council approves the level of precept for the following financial year.
- The Council receives and considers regular financial statements at its monthly meetings.
- Payments are made in accordance with Standing Orders and Financial Regulations.
- The appointment of authorised signatories is kept under review.
- Two Councillors (from the currently authorised signatories) are required to sign cheques and/or approve online payments to authorise the release of all payments having satisfied themselves that the payments to be made are in accordance with the files shared with them for payment.
- All such payments will be made in accordance with Council's adopted Financial Regulations and adopted Internal Online Banking Policy.
- All Council policies are reviewed annually for accuracy in relation to the policy areas they reflect, changes in legislation and current best practice.
- The Council has an up-to-date Risk Register which is reviewed on a quarterly basis by the RFO and the Council on an annual basis or as and when any new activity or risk is undertaken or identified.

3.2 CLERK AND PROPER OFFICER TO THE COUNCIL / RESPONSIBLE FINANCIAL OFFICER

The Council has appointed a Clerk to the Council who acts as the Council's advisor and administrator. The Clerk is also the Council's RFO and is responsible for managing the Council's finances. The RFO is responsible for the day-to-day compliance with legislation and policies and for managing risks. The RFO ensures that the Council's procedures,

control systems and polices are maintained. The RFO also exercises responsibility for the Council's banking arrangements in conjunction with the Council. The duties of the Clerk / RFO are laid down in a Job Description.

The Clerk in undertaking the role of RFO manages the timetable for the audit programme, Council approval of the annual return, and the compliance with the electors' rights. The RFO submits all the requested information to the External Auditor by the agreed date and arranges for the required publication of notices, accounts and returns.

3.3 PAYMENTS

All payments above £500 are reported to the Council for approval. The Clerk may effect payments under £500 in conjunction with the Chairman of the Council. Two members of the Council must sign every cheque or order for payments. The signatories should consider each cheque or order for payment alongside the relevant invoice, sign the invoice and initial the cheque counterfoil. All authorized bank signatories are members of the Council. No officer of the Council can sign cheques.

The Council has a Debit Card with Lloyds Bank which is restricted to use by the RFO for use in single transactions with a maximum limit of £500. The use of this card is controlled by Financial Regulation 6.18.

3.4 INCOME

All income is received and banked in the Council's name in a timely manner and reported to the Council. The Council should receive remittance advice notices for each income payment.

3.5 INTERNAL AUDITOR (IA)

The Council has appointed an Independent Internal Auditor (the IA) who will report to the Council on the adequacy of the Council's:

- Records, procedures and systems
- Book-keeping and bank reconciliations
- Financial regulations and Standing Orders
- Budgetary controls
- Asset management
- Payment controls
- Risk management
- Statutory / regulatory compliance
- Regular reviews of the effectiveness of internal control.

The effectiveness of the internal audit is reviewed annually, and the Council reviews the appointment of the IA. The IA, who is competent and independent, will carry out the work required in accordance with the Governance and Accountability Guide for Local Councils and additionally will be advised of any additional work required by the Council.

The scope of the work of the IA is reviewed annually and the review and the appointment is minuted.

The IA will inspect the accounts at the year-end (prior to completion of the Annual Governance and Accountability Return (AGAR) -Sections 1 and 2) and will complete the Annual Internal Audit Report of the AGAR.

The IA will write a separate report to the Council (a copy of which is provided to all members) detailing any findings they might have. The report of the IA is considered as an agenda item at the next available meeting. Recommendations from the report will be recorded in the minutes and the Council will produce an Audit Plan to manage any identified weaknesses or recommendations identified for improvement.

3.6 EXTERNAL AUDIT

Given the level of income and expenditure, Council is subject to a Limited Assurance Review by an External Auditor as appointed by The Smaller Authorities' Audit Appointments Ltd which is a section led company appointed by the Department of Communities and Local Government, as the specified person to procure and appoint external auditors to smaller authorities. They perform the functions set out in relevant legislation and have been re-awarded the ongoing audit contract for the five-year period commencing 1st April 2022. The Council's External Auditors submit an External Auditor's Report, which is presented to full Council.

Under the limited assurance regime, the external auditors undertake a limited range of specified procedures to give a report that provides limited, rather than reasonable, assurance about the Council's accounting statements.

4. REVIEW OF EFFECTIVENESS

The Council has responsibility for conducting an annual review of the effectiveness of the system of internal control. The review is informed by the work and any issues identified by:

- Full Council – identification of new activities
- Clerk to the Council/RFO who has responsibility for the development and maintenance of the Internal Control environment and managing risks
- IA, who reviews the Council's system of internal control and who makes a written report to the Council
- The Council's External Auditors, who make the final check using the AGAR, a form completed and signed by the RFO, the Chairman and the IA. The External Auditor issues an annual audit certificate and identifies any actions that need to be taken into account by the Council arising from the Audit Report.

5. SIGNIFICANT INTERNAL CONTROL ISSUES

No significant internal control issues were identified during the financial year ending 31 March 2023. Comments and recommendations highlighted on the Internal Auditors report have been included in the Annual Internal Audit Action Plan, this has been monitored by the Council and action taken where appropriate.

6. EXTERNAL AUDIT OPINION

There were no matters raised on the Annual Return for the financial year to 31 March 2023 which have cause for concern. This was noted and accepted by the Parish Council at its meeting of 04 September 2023.

7. DATA PROTECTION COMPLIANCE

The Council has fully complied with the Data Protection legislation which came into force in the United Kingdom on 25 May 2018 and keeps its compliance under regular review. The UK GDPR sets out the information you should supply and when individuals should be informed. The Parish Council has procedures in place to review the information it supplies about the processing of personal data and ensures that it is:

- concise, transparent, intelligible and easily accessible;
- written in clear and plain language, and
- free of charge

Risks and all policies associated with Data Protection are reviewed by the Council on an annual basis.

Chair

RFO/Clerk

Approved and adopted by Tattingsstone Parish Council

Meeting date:

Paper 3 –Expenditure to be approved and receipts allocated

Agenda Item 09 (c)

The integrity of the Council’s finances is to be protected by two of the three signatories checking and reviewing the invoices for payment for which they will have seen an original copy.

Within the Council’s Financial Regulations (4.1) – expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred (i.e. under contractual agreements)

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO January Salary	Bank Transfer	508.50		508.50
S. Keys	Clerk’s Expenses	Bank Transfer	9.00		9.00
Moore Electrical	Refund for Tattler Advert	Bank Transfer	40.00		40.00

Receipts allocated

	Detail	Method	TOTAL
Allotment Hirers	Allotment rents 2024	BACS	81.60

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.



CIL SPENDING REVIEW – April 2023 for the year ending 31 March 2024

Neighbourhood CIL is governed by the CIL Regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAPO and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). *The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.*

1. CIL Resources available

CIL funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2021-22	£7,485.48		£7485.48	06.10.26
2022-23	£10,838.85		18,323.85	07.04.27
2023-24		263.99	18,059.86	
		887.95	17,171.91	
<i>Committed</i>		£8406.00	£8,765.91	Balance after committed funds
Totals	£18,323.85	£1151.94		

2. Projects completed as bids against the Neighbourhood CIL Pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Purchase of new dog litter bin	Parish CIL funding	£263.99	None	£263.99	July 2023	Completed
Grit bin update	None allocated	£864.00	None	£887.95	October 2023	Completed

3. Projects identified as potential bids against the Neighbourhood CIL Pot

The following projects have been identified as valid bids against the Neighbourhood CIL Pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Play area updates	None allocated	£20,000	Neighbourhood CIL (BDC)	£6406.00	Once BDC CIL Funding approved	Funding request to BDC CIL underway

Parish Benches update	None allocated	£2000 (approx.)	None	E2000.00	Jan 2024	Bench needs under review
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4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online

Items highlighted in GRAY will be identified on an “as and when demand” as the parish continues to grow

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Additional consultation required	Further information
New Grit Bins	On as and when basis			Neighbourhood CIL (Parish)		
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)		

PAPER 6

Tattingstone Parish Council

Donations for the year ending 31 March 2024 using the General Power of Competence*

Recipient	Reason for request	Amount Requested	Actioned	Minute no.
Royal British Legion	Purchase of Remembrance Wreath	£50	£50	Sept 23 (9h)

Subtotal of expenditure incurred to date	£50
Donations budget for 2023-24	£800
Funding carried over from 2022-23	£0
Donations over/underspend for 2023-24	£750

* The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. At its Annual Parish Council Meeting of 10 May 2023 the Parish Council resolved that it fulfilled the eligibility criteria set by the SoS (Localism Act 2011 s8) and that it was enabled to use the General Power of Competence (GPC)

TATTINGSTONE

Parish Council

APPLICATION FOR A GRANT

Before competing this form, please read carefully the attached document entitled *Tattingstone Grant Awarding Policy*.

General information for applicants

It is Tattingstone Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Tattingstone Parish Council. The size of any grant awarded is at the discretion of the Parish Council but will not exceed £500 in any one application.

If you have any queries on the completion of this form please contact the Parish Clerk, Tattingstone Parish Council, 34 Sycamore Way, Brantham, CO11 1TL. Email: tatt.pc@gmail.com

DETAILS OF YOUR ORGANISATION

Name of Organisation: TATTINGSTONE EVENTS COMMITTEE

Address: c/o [REDACTED]

[REDACTED]

Contact Telephone No.: [REDACTED]

Email: tattinevents@gmail.com

Registered Charity No.: n/a

If you are part of a larger organisation, enter its name: n/a

Principal aims and objectives: Please see next page

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

APPLICATION FOR A GRANT

Principal aims & objectives

Tattingstone Events aims to organise and facilitate events and activities for the residents of Tattingstone and the wider community. It is a non-profit making organisation. It has a small amount of funds to enable upfront capital expenditure (eg coach hire, block booking pantomime tickets) which may be a challenge for an individual. These events are usually designed to break-even, but may also include a small subsidy, depending on the nature of the event. We have also provided the resources to create an Indoor Market every second Sunday of the month in the Village Hall. This contributes to the Village Hall income and gives Tattingstone residents the opportunity to shop for crafts, cards and food items. This is proving to be very popular with residents, and with the stallholders.

As a non-profit making organisation, we are aiming to cover our costs and maintain a small, but healthy, bank balance.

Details of Grant Requested

Explain your need for a grant with the likely number of beneficiaries, their age profiles and their location

The Tattingstone Events Committee have decided to resurrect the local Tattingstone magazine, The Tattler. Following the recent demise of The Tattler, we have been in discussions with the Editor, and she has agreed to continue as Editor with the backing of the Events Committee. The Events Committee are happy to provide the necessary resources to resume production of The Tattler, but could not support the future cost of publication without support. We are confident that we can procure this support from various sources within the village. In addition to continuing advertising revenues, we have already had indications that several residents would be willing to provide donations to assist with the continued publication of The Tattler. This clearly demonstrates the popularity of The Tattler. We will also look to any grants available, including grants from the Parish and District Councils.

The Tattler will benefit residents of Tattingstone. Since the news spread that publication would cease, there has been a high level of feedback expressing widescale disappointment. Many residents are isolated and vulnerable. The Tattler was a welcome channel of communication of news, events and clubs and societies in the village. Resurrecting The Tattler would be of enormous comfort and benefit to many Tattingstone residents.

It would also indirectly benefit advertisers, many of whom are local to Tattingstone. The products and services they advertise (eg Electrician) are of benefit to residents.

Grant requested

We are requesting a grant of £500.

Each edition of The Tattler costs in the region of £300. We are targeting six editions per year, giving an overall budget cost of approximately £1,800. We expect donations and advertising to cover some of this, but it is likely there will still be a shortfall which needs to be covered.

Details of other grants

Received in the last two years? None

Currently applied for? None

Please use this space for any significant information about your organisation not already supplied


Transparency

We will undertake to publish annually in The Tattler an Income and Expenditure statement to ensure all stakeholders are kept fully informed.

We are happy to publish recognition of any grants received, if requested.

Content will be edited to ensure diversity and equality of content. Any vexatious content will not be published.

I certify that the foregoing replies are accurate to the best of my knowledge

Signature of applicant 

Office Held Committee Member

Date 30-1-24

Our Ref: SCC/0105/22B
Date: 12 January 2024
Enquiries to: Andrew Sierakowski
Tel: 01473 265066
Email: Andrew.Sierakowski@suffolk.gov.uk



Sent via email

Dear Owner/Occupier,

RE-CONSULTATION OF REGULATION 25 APPLICATION

The County Council is considering a planning application for development at **Brockley Wood Land off A12 Belstead Suffolk IP8 3JS** for **Extraction, processing and sale of sand and gravel, processing of inert waste materials with associated plant and related sales, access works, phased restoration using inert recovered materials and aftercare plan**

We previously consulted you on 26 October 2023. Additional Information has been submitted:

- **Revised Proposal Summary dated 21 December 2023**
- **Air Quality Technical Note dated 21 December 2023**
- **Ecology Addendum December 2023 V2.0 dated 21 December 2023**
- **Lorry Route Management Plan v3**
- **WWA Letter Regarding Omission Of Concrete Batching Plant Redacted dated 21 December 2023**
- **Noise Assessment Addendum dated 21 December 2023**
- **Transport Related Technical Note dated 21 December 2023**
- **P1946-033-2021-05 P9 Revised Overall Access Site Plan Layout dated 21 December 2023**
- **P1946-033-2021-6 P5 Revised Indicative Vehicle Access Site Plan Layout Sheet 1 of 3 dated 21 December 2023**
- **P1946-033-2021-15 P4 Revised Proposed Highway Access Site Plan Layout dated 21 December 2023**
- **P1946-BW23-4 Plant Site Interim Plan dated 21 December 2023**
- **P1946-BW23-5 Plant Site Final Plan dated 21 December 2023**

Should your address be a **tenanted property**, you may need to inform the property owner. This letter should be passed to him/her.

If you wish to know more about the application, it please view on-line at:
<http://suffolk.planning-register.co.uk/Disclaimer?returnUrl=%2F>

If you wish to make any representations, the consultation end date is 11 February 2024, you can:

- a) Write to: -The Head of Planning, Growth, Highways & Infrastructure, Endeavour House, 8 Russell Road' Ipswich. IP1 2BX
- b) Email to: planning@suffolk.gov.uk or;
- c) Submit an on-line representation at: <http://suffolk.planning-register.co.uk/Planning/Display?applicationNumber=SCC/0105/22B>

Please ensure the Planning Reference (see Our Ref above) is in your reply.

All correspondence received regarding this application will be placed on the public case file and be viewable on the Council's website. Under the provision of the Local Government (Access to Information) Act 1985, you should be aware that any comments you make are not confidential and may be read by any person who so wishes.

However, we are committed to protecting your privacy and we have a range of security controls in place to safeguard the personal data we process. We do not pass any personal information on to a third party. For more information, and to read our Privacy Notice please go to <https://www.suffolk.gov.uk/about/privacy-notice/>

You should bear in mind that your representation and your comments will be reported to the Development and Regulation Committee when there will be an opportunity for you to make your views known. Please find the details on-line at <https://www.suffolk.gov.uk/council-and-democracy/the-council-and-its-committees/apply-to-speak-at-a-public-meeting/> in all cases objectors will be informed of the decision in writing.

The Case Officer dealing with this application is **Andrew Sierakowski** and contact details can be found at the top of this letter.

Yours sincerely,

Andrew Sierakowski
Consultant Planner
Growth, Highways & Infrastructure

1. Procedure for making a representation

All representations must be made in writing, whether in support or against a proposal, to the Head of Planning, Strategic Development to be received within the period stated on the public advertisement. Although the Council is not obliged to take account of correspondence received outside this period it will normally do so up to the day of Committee. However, delaying your representation means that your comments might not be incorporated into the written report.

Some representations are often made direct to the appropriate District Council in order for those comments to be made known before a recommendation is made from that district to the County Council. If this is done, then a copy should always be forwarded to the County Council at the same time.

If you would like to discuss any aspect of a proposal before commenting, you should contact the Case Officer whose telephone number appears on the public notice.

Letters of objection are publicly available and cannot be treated as confidential.

2. What to include in your letter

Keep your letter as clear and concise as possible avoiding personal comments. By way of example, the following matters **are** relevant planning considerations:

- planning policies
- environmental and residential impact of a proposal
- highway considerations
- opportunity for mitigation impact

And the following **are not** relevant planning considerations:

- effect on property values
- loss of personal view
- personalities and ownership

Please scan QR Code for application details

