



TATTINGSTONE

Parish Council

34 Sycamore Way
Brantham
CO11 1TL

07807 799480

clerk@tattingstoneparishcouncil.gov.uk

Sarah Keys
Clerk to the Council

Paper submitted by the Clerk to the Council at the Parish Council meeting on 01 July 2024

Parish Clerk's Report – July 2024

a) To review actions from the previous meeting

June	07	Find out if local resident would be interested in becoming a tree warden <i>Completed by Cllr Abbott. Tree warden soon to be in place.</i>
June	11	Request information on Wildlife Trail Cameras from Babergh District Council <i>Completed, awaiting response.</i>

b) To receive the reports of items actioned under delegated powers

- Uploaded documentation for Internal Audit
- Provided supporting evidence where required
- Training days undertaken with new Clerk
- Dates proposed for School issues meeting – no meeting date currently set

c) To receive items of correspondence

ITEM ONE

From: David Edevane <d.edevane@btinternet.com>

Sent: 02 June 2024 12:47 PM

To: Sarah Keys <clerk@tattingstoneparishcouncil.gov.uk>

Cc: andrea.mendel@tattingstoneparishcouncil.gov.uk <andrea.mendel@tattingstoneparishcouncil.gov.uk>

Subject: Re: Congratulations

Hi Sarah

Many thanks for the email, it was certainly a great win for the club to finally win some silverware, the Suffolk & Ipswich League Bob Coleman League Cup, sponsored by Morrisons Freight.

Having first played for the club in 1990 and then becoming Secretary in 1997 it's certainly been a long time coming ! To beat a well established senior club in Debenham LC 3-0 in front of over 300 spectators at Woodbridge Towns ground was fantastic.

The manager James Parker, his assistant Ollie Holmes and the players deserve great credit and have lifted the club to the Senior Division with various promotions over the last 6-7 yrs, it's been some journey that's for sure.

Many Thanks and Kind Regards
David Edevane
Secretary / Treasurer
Tattingstone United FC

ITEM TWO:

From: noreply@suffolkhighways.org <noreply@suffolkhighways.org>

Sent: 19 June 2024 2:47 PM

To: clerk@tattingsstoneparishcouncil.gov.uk <clerk@tattingsstoneparishcouncil.gov.uk>

Subject: Suffolk County Council Problem Report 00473465

Thank you for logging a report.

Your report reference number is: 00473465

CHURCH ROAD, TATTINGSTONE

Date reported: 28/05/2024

Description: The oak tree on the corner of this road is blocking vision for high vehicles. Could this be cut back?

Following your recent report, we are pleased to confirm that we have ordered work to be carried out which we hope will resolve the issue you raised with us within approximately 10 working days. Whilst we endeavour to complete a permanent repair on the first attempt there are occasions when this isn't possible. In these instances, teams may undertake temporary measures such as the placement of warning signs or a temporary repair whilst we work on a permanent solution.

Please note that this is subject to weather conditions and being able to gain the necessary access to carry out any work (as parked vehicles, traffic conditions and other local issues can sometimes prevent this).

Information about how our services are organised and managed can be found on our website at the link below:
www.suffolk.gov.uk/roads-and-transport/.

If you wish to track progress of your report, please use the following link:

<https://highwaysreporting.suffolk.gov.uk/?id=00473465>

You can find out more about how we use your personal data by accessing our privacy notice which is available on our website.

Please note that this email has been sent from an unmonitored mailbox and any reply sent to this mailbox will not be seen or responded to.

If you'd like to contact us then you can do so in a number of ways, full details are available on our website at the link below:

<https://www.suffolk.gov.uk/about/contact-us/>

Kind regards,

Customer Service
Suffolk County Council

ITEM THREE

From: Daniel Potter (Cllr) <Daniel.Potter@babergh.gov.uk>

Sent: 20 June 2024 3:32 PM

To: Tattingsstone Parish Council <clerk@tattingsstoneparishcouncil.gov.uk>

Subject: Re: Section 106 Pot

Hi Fiona,

All S106 pots are on the Babergh website under the Planning Section of the site which provides a database of all Ward, Town, Parish and District latest figures.

From what I was able to find on financial expenditure there are two contributions; one is Habitats Regulation Assessment Contribution of £687.56 so far unspent, and the other is Open Space, Sport & Recreation Contribution which from the original £5,484 collected £660 was spent still leaving £4824 remaining.

I hope that this is useful but as mentioned you should be able to access the database publicly from the website.

Kind regards,

Cllr Daniel Potter

From: clerk@tattingsstoneparishcouncil.gov.uk <clerk@tattingsstoneparishcouncil.gov.uk>
Sent: Thursday, June 20, 2024 12:16:34 PM
To: Daniel Potter (Cllr) <Daniel.Potter@babergh.gov.uk>
Subject: Section 106 Pot

EXTERNAL EMAIL: Don't click any links or open attachments unless you trust the sender and know the content is safe. Click here for more information or help from Suffolk IT

Good afternoon, Daniel

I hope you are well.

Daniel I was wondering if you could help me and establish how much (if any) money that we would have in the Section 106 pot.

If you need anything further then please do not hesitate to contact me.

Fiona Coley
Tattingsstone Parish Clerk

Paper 2 – 01.07.24 – Expenditure to be approved and receipts allocated**Agenda Item 8(c)**

The integrity of the Council’s finances is to be protected by two of the three signatories checking and reviewing the invoices for payment for which they will have seen an original copy.

Within the Council’s Financial Regulations (5.15) – expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred (i.e. under contractual agreements)

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts paid since the last meeting – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
John Lewis	Clerk’s Computer	Debit Card	583.32	116.67	699.99
GiffGaff	Mobile Phone	Direct Debit	8.34	1.66	10.00
Microsoft	Microsoft Subscription	Direct Debit	8.60	1.72	10.32

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO - June 24 Salary	Bank Transfer	508.50		508.50
S. Keys	Clerk’s Expenses – June 2024	Bank Transfer	9.00		9.00
F. Coley	Clerk/RFO - June 24 Salary	Bank Transfer	470.40		470.40
F. Coley	Clerk’s Expenses – June 2024	Bank Transfer	9.00		9.00
SALC	Planning training (inv. 28944)	Bank Transfer	140.00	28.00	168.00

Receipts allocated

	Detail	Method	TOTAL

Presented by:..... **Fiona Coley, Responsible Finance Officer**

Countersigned by:..... **Chair to the Parish Council**

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.

SUBJECT TO ADDITIONS



CIL SPENDING REVIEW – April 2024 for the year ending 31 March 2025

Neighbourhood CIL is governed by the CIL Regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAPO and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). *The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.*

1. CIL Resources available

CIL funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2021-22	£7,485.48		£7485.48	06.10.26
2022-23	£10,838.85		18,323.85	07.04.27
2023-24		£263.99	£18,059.86	
		£887.95	£17,171.91	
		£1245.00	£15926.91	
		£49.83	£15,877.08	
2024-25	£3454.53	£84.37	£19,247.24	05.04.28
<i>Committed</i>		£6406.00	£12,841.24	Balance after committed funds
Totals	£21,778.86	£8937.14		

2. Projects completed as bids against the Neighbourhood CIL Pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
New signage at Playing Field	None allocated	£80	None	£84.37	May 2024	Completed

3. Projects identified as potential bids against the Neighbourhood CIL Pot

The following projects have been identified as valid bids against the Neighbourhood CIL Pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Play area updates	None allocated	£20,000	Neighbourhood CIL (BDC)	£6406.00	Once BDC CIL Funding approved	Funding request to BDC CIL underway

4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online

Items highlighted in GRAY will be identified on an “as and when demand” as the parish continues to grow

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Additional consultation required	Further information
New Grit Bins	On as an when basis			Neighbourhood CIL (Parish)		
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)		
New Parish Benches	On as and when basis			Neighbourhood CIL (Parish)		

Tattingstone Parish Council

Donations for the year ending 31 March 2025 using the General Power of Competence*

Recipient	Reason for request	Amount Requested	Actioned	Minute no.
Tattingstone Fete Commi	Contribution to village fete	£500	£500	March 10(G)

Subtotal of expenditure incurred to date	£500
Donations budget for 2024-25	£800
Funding carried over from 2023-24	£250
Donations over/underspend for 2024-25	£550

* The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. At its Annual Parish Council Meeting of 10 May 2023 the Parish Council resolved that it fulfilled the eligibility criteria set by the SoS (Localism Act 2011 s8) and that it was enabled to use the General Power of Competence (GPC)