



MINUTES of the PARISH COUNCIL MEETING held on Monday 02 September 2024 commencing at 7.30pm held at Tattingstone Village Hall.

LIST OF ABBREVIATIONS USED INCLUDED AT APPENDIX B

PRESENT: Cllrs J Lee, D Hawes, G Mark, A Mendel (Chair) and S Page

Also in attendance: J. Hazlewood (Minutes), County Councillor S Harley, District Councillor Daniel Potter and 10 members of the public.

01 OPENING

Cllr Mendel declared the meeting open at 7.30pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is on the Council's [website](#).

02 MINUTE TAKER: Councillors **noted** that Jo Hazlewood was present to take the minutes of the meeting in the absence of a permanent clerk.

03 APOLOGIES FOR ABSENCE

To note and approve apologies received – Councillors noted the apologies for the open session of the meeting from Cllrs Abbott, Clarke, Plumbly and Stennett.

04 DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct – no declarations were received

To receive notifications of gifts of hospitality exceeding £50 – there were none submitted.

To note the determination of requests for dispensations for items on the agenda under discussion – none requested.

05. MINUTES

To consider and approve the minutes of the previous Parish Council meeting held on 01 July 2024 – **Cllr Mark proposed that Council approve the minutes as a true and accurate record of the proceedings that took place, seconded by Cllr Lee, aif.** The Chair signed the minutes as approved.

06. REPORTS FOR INFORMATION

(a) A written report had been submitted from Cllr. Harley. Cllr Harley gave an update on the following items:

- An Ofsted rating for Children's Social Care services had been downgraded from outstanding when last inspected in 2019 to "requires improvement to be good". A new director of childcare services has been appointed and more information on the proposed improvements to the service will be available later this month.
- More EV charging points are being provided throughout Suffolk
- Launch of solar together scheme enabling Suffolk residents to join the group-buying scheme, which offers solar panels with optional battery storage and EV charge points, as well



as retrofit battery storage for residents who have already invested in solar panels and are looking to get more from the renewable energy they generate

- (b) Cllr Potter highlighted the following items from his report:
- This was his last month as a member of Babergh's cabinet, allowing him to spend more time on local issues and enabling other districts of Babergh & MidSuffolk to be represented.
 - Simpler recycling scheme is being planned as part of the National Recycling policy from April 2026
 - He visited the Woolverstone Project recently which began 30 years ago to enable many people with varying degrees of disability to gain access to specially adapted boats across the River Orwell. The project has recently been awarded £10,000 in lottery funding, which will help meet the growing demand.

07. PUBLIC FORUM

- (a) To receive questions and matters of concern from members of the public in attendance on items on the agenda submitted: A member of the public asked why the item referring to the Neighbourhood Plan was a closed item particularly as it had been advertised on social media and had been in the planning stages for 3 years. Councillors confirmed that they had sought advice on this matter
- (b) To receive comments or questions relating to Tattlingstone in particular – a member of the public mentioned they had met a resident who had sustained quite severe bleeding from brambles on one of the footpaths **The Chair agreed to follow this up.** Landowners are responsible to keep the paths on their land clear, but Cllr Harley confirmed that, in some instances, Suffolk CC could help. Another member present reported that the hedges near the school were very overgrown as the contractors had not been on site during the holidays.. It was confirmed that the school should make a complaint to their contractors. It was also confirmed that the PC can ask private landowners to cut back their hedges if they are causing an obstruction to the public or the highway.
- (c) To receive questions and comments submitted in writing/email for future consideration by the Council – none received

08. FINANCE REPORT

- (a) To note and approve the balance of accounts as at 31st July 2024: Lloyds Account: £41,391.93, Barclays Current account: £205.60; Barclays Deposit Account: £3,241.09. **Cllr Page proposed and Cllr Mendel seconded, that the balance of accounts should be approved - aif.**
- (b) To note any accounting spot check undertaken by Cllr Page – none had been carried out since the last meeting.
- (c) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting, **Cllr Page proposed and Cllr Hawes seconded that the payments detailed on Appendix A should be ratified - aif**
- (d) To note the CIL report for August 2024 including nominal sums for potential CIL expenditure for the coming year. Cllrs noted that £16,506 was potentially committed from available CIL funds for the play area and playing field signs. **Approval proposed by Cllr Page, seconded by Cllr Lee, aif.**
- (e) To receive the Bank Reconciliation for the period ending 30.06.24 – **received and noted**
- (f) To receive the Bank Reconciliation report for the period ending 31.07.24 – **received and noted**



(g) To note and approve the Budget to Actual report for the period ending 31.07.24 - **approval proposed by Cllr Lee and seconded by Cllr Page - aif**

(h) To note donations made to date in 2024-25 – it was **noted** that an expenditure of £500 had been made to date, leaving a balance of £550 for the 2024-2045 financial year.

(l) To note any requests for financial support received from local people or groups – **none received**

09. INSURANCE RENEWAL DOCUMENTS

(a) To consider and approve TPC Insurance renewal documentation

(b) To approve payment of the insurance premium of £555.57

(c) To consider/agree next steps as necessary: the insurance documentation had been circulated prior to the meeting and **approval of (a) and (b) was proposed by Cllr Page and seconded by Cllr Mark - aif**

10. PLANNING MATTERS

(a) To consider and agree a response to the following planning matters related to Tattingstone

DC/23/05656 Land At Grove Farm And Land East Of The Railway Line, Bentley Construction of a solar farm (up to 40MW export capacity) with ancillary infrastructure and cabling, DNO substation, customer substation and construction of new and altered vehicular accesses. Following a discussion, it was **agreed** to support Bentley PC's objection. **The Chair agreed to notify Bentley PC.**

DC/23/04109 Former HMS Ganges Site Shotley Gate Shotley Suffolk Application under S73 for Removal or Variation of a Condition following grant of Planning Permission B/12/00500 dated 18/12/2015 under the Town and Country Planning Act 1990- The full and partial demolition of buildings associated with the redevelopment of the site for uses including: dwellings; Class C2 specialist older persons accommodation; Class E uses (flexible use within Class E such as retail, café, office, gym, clinic, indoor recreation); Class C1 (hotel, boarding and guest houses); Class F.1 (museum, library, exhibition halls); Class F.2 (community use); the use of Nelson Hall to include Class E uses (including co-working, café and indoor recreation), Class F.2 (community use) and Class F.1 (museum); together with parking and landscaping to form parks and landscaped gardens together with associated further landscaping and lighting (as amended).- To vary Condition 27 (Approved Plans). Following a discussion, **it was proposed by Cllr Lee and seconded by Cllr Page that the Council would post no comment - aif**

DC/24/03523 Hornecroft, The Heath Tattingstone Ipswich Suffolk IP9 2LX Erection of a single storey detached annexe for use ancillary to the main dwelling. Following a discussion, **it was proposed by Cllr Page and seconded by Cllr Lee to post no comment - aif**

DC/24/03820 Southfields Park Lane, Tattingstone, Ipswich Suffolk IP9 2NE Application for works to a trees protected by Tree Preservation Order BT19/A1- Crown reduce 1No Yew tree by up to 3m. The tree has not been maintained in the past and is encroaching, overhanging the building. Fell 1 No Sweet Chestnut Tree as this was struck by lightning and is now completely dead. **It was proposed by Cllr Page and seconded by Cllr Lee that Council post no comment about the Yew Tree and would follow the advice of the Arboricultural Officer at Babergh - aif.**

(b) Councillors **noted** the following decision notices received:

DC/24/02007 Morant, Stutton Lane, Tattingstone, Ipswich Suffolk IP9 2NZ Erection of building for use as dog grooming service (following demolition of existing outbuildings) **GRANTED**



DC/23/04549 Park Cottage, 23 Church Road, Tattingstone, Ipswich Suffolk IP9 2NA Erection of rear extension(s) and part rebuilding of no. 24 along with associated internal works. Erection of garage building and associated works **GRANTED**

11. STAFFING ISSUES

- a) Councillors noted, with regret, the resignation of F. Coley on 5th August and the final working day of S. Keys on 31st August. Cllrs expressed thanks to S. Keys for the excellent work and advice she had provided since her appointment. **The Chair agreed to write to both clerks**, expressing gratitude for their service and conveying the Council's regret at their departure.
- (b) To review the staffing arrangements going forward – advertisements are posted with SALC and the website. *I am not sure if I missed anywhere else these were posted?*
- (c) To consider/agree the next steps as necessary: in view of the current situation and as the Council has fulfilled its statutory duty with regard to the number of meetings held this year, **Cllr Mendel proposed and Cllr Mark seconded** that there would be no meeting in October and next meeting would be 4th November – **aif**. As a result, **it was proposed by Cllr Mendel and seconded by Cllr Mark** to authorise the purchase of a Poppy wreath before the next meeting – **aif**.

12. VILLAGE MATTERS

- (a) To receive an update from the Playing Field Representative: Cllr Page reported that the Tattingstone Playing Field funding had been approved and there would be a playing field meeting at the end of September. Babergh DC were due to inspect the field in the near future.
- (b) To receive an update from the Neighbourhood Plan Representative – Cllr Mendel reported that a meeting in October was proposed.

13. DATES OF FORTHCOMING MEETING at Tattingstone Village Hall

- (a) Parish Council Meeting – Monday 4th November 2024, 7.30 p.m.

Members of the public left the meeting and Cllrs Abbott, Clerke, Plumbly and Stennett joined the meeting at 8.38

14. IN CAMERA ITEM

- (a) To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed. **It was resolved that this item be discussed in a closed session. Aif**
- (b) To review the concerns from Cllrs Abbott, Clarke, Plumbly and Stennett re: Neighbourhood Plan process and procedure:
- Cllr Stennett read a statement which set out in detail these concerns.
 - Cllr Mendel had circulated a paper prior to the meeting which addressed each of these concerns.

Following a lengthy discussion, the following points were noted:

- It had already been agreed that the Neighbourhood Plan group would be formalised as a sub-committee of the Parish Council and open to the public. Agendas and Minutes would be taken.
- No breach of the Council's Standing Orders or Financial Regulations had occurred.



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- Mistakes made in the past had now been rectified and it was hoped that the Council could work together to provide the best possible future for Tattlingstone Parish.

The meeting closed at 21.38 pm.

SIGNED.....DATED..... TATTINGSTONE Parish Council

DRAFT



ACTIONS

MONTH	MINUTE NO.	ACTION	WHO
Sept	07 (b)	Follow up the issue of brambles on the footpath and the injuries caused	AM
Sept	10 (a)	To notify Bentley PC that Tattingstone PC support their decision re DC/23/05656	AM
Sept	11 (a)	To write to S. Keys and F. Coley	AM
Sept	11 (c)	To order a wreath for Remembrance Sunday	

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APPENDIX A

PAYMENTS RATIFIED AT THE MEETING HELD ON 2ND SEPTEMBER 2024

Payee	Detail	Method	NETT	VAT	TOTAL
GiffGaff	Mobile Phone	Direct Debit	8.34	1.66	10.00
Microsoft	Microsoft Subscription	Direct Debit	8.60	1.72	10.32
F. Coley	Clerk/RFO – July 24 salary	BACS	611.60		611.60
S. Keys	Clerk/RFO – July 24 salary	BACS	508.70		508.70

Payee	Detail	Method	NETT	VAT	TOTAL
S. Keys	Clerk/RFO - August 24 Salary incl. 8 hours overtime	Bank Transfer	606.50		606.50
S. Keys	Clerk's Expenses – August 2024	Bank Transfer	9.00		9.00
F. Coley	Clerk/RFO - August 24 Salary	Bank Transfer	84.64		84.64
HMRC	P30 Q1	Bank Transfer	499.00		499.00

Presented by Sarah Keys, Responsible Finance Officer to 31st August 2024

Countersigned by.....Chair of Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.



APPENDIX B – List of common abbreviations used.

Aif	All in favour
AGAR	Annual Governance and Accountability Return
APM	Annual Parish Meeting
APCM	Annual Parish Council Meeting
ASB	Anti-social Behaviour
BACS	Bankers Automated Clearing Services
BDC	Babergh District Council
BLC	Brantham Leisure Centre
BMCIC	Brantham Management Community Interest Company
BOS	Brantham Open Spaces Group
BMSDC	Babergh & Mid Suffolk District Council
BPC	Brantham Parish Council
CEP	Community Emergency Plan
CAS	Community Action Suffolk
Chq	Cheque
Clr	Councillor
Cttee	Committee
DCLG	Department of Communities and Local Government
FC	Finance Committee
FOI	Freedom of Information
FR	Financial Regulations
GPoC	General Power of Competence
HMRC	Her Majesty's Revenue and Customs
LPA	Local Planning Authority
LPF	Lower Playing Field
LSC	Legal Sub Committee
NHS	National Health Service
NDP	Neighbourhood Development Plan
NP	Neighbourhood Plan
PC	Parish Council
PCSO	Police Community Support Officer
RFO	Responsible Finance Officer
RFSC	Recreation, Footpaths and Services Committee
SALC	Suffolk Association of Local Councils
SCC	Suffolk County Council
SID	Speed Indicator Device
SLA	Service Level Agreement
SNT	Safer Neighbourhood Team
SO	Standing Order



TPO	Tree Preservation Order
VAS	Vehicle Activated Sign
VCSE	Voluntary, Community and Social Enterprise Organisations
HMC	Village Hall Management Committee

APPENDIX C

County Councillor Simon Harley’s report to Parish Councils – September 2024

Ofsted Inspection of Children’s Social Care

Last Wednesday morning the inspection report for Suffolk County Council’s social care services for children was published, following a visit from Ofsted at the end of May. The report found that social care services for children, which include fostering and adoption, safeguarding, child protection, youth justice and corporate parenting (children in care), ‘require improvement to be good.’ My group are concerned by this as children’s services were rated as ‘Outstanding’ the last time they were inspected in 2019, and the remarks on leadership – that leaders do not have ‘sufficient grip’ on all the services provided – are especially worrying. A new director for children’s services started in July 2024, and more information will be available on the plans for improvement in September when the inspection report is tabled at Cabinet. Here is a summary of the findings of the report:

The impact of leaders on social work practice with children and families – Requires improvement to be good

The experiences and progress of children who need help and protection – Requires improvement to be good

The experiences and progress of children in care – Good

The experiences and progress of care leavers – Requires improvement to be good

Overall effectiveness – Requires improvement to be good

This inspection is separate from the recent inspection into services for children with Special Educational Needs and Disabilities (SEND).

You can read the full Ofsted inspection report here: <https://reports.ofsted.gov.uk/provider/44/80565>

Back to School Transitions

Is your child starting primary or secondary school this September?

Moving up and changing school is a big change for children and a new stage of growing independence. To help parents and carers support children with this transitions, Suffolk County Council have a selection of Solihull Approach online courses which are free from anyone with a Suffolk postcode. You can access these using the link www.inourplace.co.uk/moving-up and register for an account using the access code WOLSEY. The Solihull Approach is a parenting support model which was developed by health visitors, child psychologists and psychotherapists in the 1990s and aims to understand child behaviour as part of their development.



Over 60 new community venues across Suffolk will have new electric vehicle (EV) charge points, as Suffolk County Council's 'Plug In Suffolk' project continues to grow.

Fast charging facilities will be installed at 63 new sites, including community centres, village halls, scout huts and other community hubs, and 25 existing charge points from an early iteration of Plug In Suffolk will be adopted under a new contract.

The county council has successfully bid for £7.3 million from the Government's Local Electric Vehicle Infrastructure (LEVI) fund, which supports local authorities to plan and deliver EV charging infrastructure for residents without off-street parking.

£1.4 million of the LEVI funding will go towards the community charging infrastructure, with a further £5.9 million allocated for on-street charging, which will be developed later this year.

In addition, a trial of electric community vehicles is set to launch next summer in Suffolk, with the council's tender process for this beginning this month.

Plug In Suffolk Car Clubs will be placing 16 electric vehicles across eight locations in Suffolk which local residents can book by the minute, hour or day. Planned locations include Ipswich, Bury St Edmunds, Newmarket, Sudbury, Needham Market, Stowmarket, Lowestoft and Woodbridge.

Launch of Solar Together Suffolk

Residents of Suffolk can come together to invest in renewable energy sources through a group-buying scheme for solar panels and battery storage. Solar Together Suffolk helps homeowners feel confident that they are paying the right price for a high-quality installation from qualified installers.

Suffolk residents can join the group-buying scheme, which offers solar panels with optional battery storage and EV charge points, as well as retrofit battery storage for residents who have already invested in solar panels and are looking to get more from the renewable energy they generate. The scheme allows homeowners to increase their independence from the National Grid.

It is free to register at www.solartogether.co.uk/suffolk, and there is no obligation to go ahead with an installation.

Follow us on:

Twitter - [Suffolk Green, Lib Dem & Independent Group \(@SuffolkGLI\) / Twitter](#)

Instagram - https://www.instagram.com/suffolkgli_group/

Facebook - [Suffolk GLI - Green, Liberal Democrat & Independent Group | Facebook](#)

Website - [Suffolk Green, Liberal Democrat and Independent Group – The GLI Group at Suffolk County Council \(suffolkgli.wordpress.com\)](#)

Cost of Living help and advice:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/family.page?familychannel=6>

Benefits advice and support:

<https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/adult.page?adultchannel=0>

Flood preparation advice: <https://www.suffolk.gov.uk/suffolk-fire-and-rescue-service/fire-and-rescue-safety-advice-in-the-community/preparing-for-flooding>

Flood recovery advice and support: <http://www.suffolk.gov.uk/about/flood-recovery-information-for-suffolk>



APPENDIX D

District Councillor Daniel Potter's September report to Parish Councils.

September Report to Parishes

Taking into account a short period for a break, my report for this month is a little shorter than usual, however I do have to announce some important news that this month will be my last as a member of Babergh's Cabinet.

The reason for this change is that after 16 months as portfolio holder (mainly on Environment before Thriving Communities) as enjoyable as it has been it has also been a huge amount of work diverting me away from more localised issues in the Orwell ward. This change also allows a more representative Cabinet for the other parts of the district who are feeling left out such as Gt Cornard and Sudbury. With several Portfolio Holders already representing the East of Babergh's huge district such as Shotley and Ganges, East Bergholt, Brantham, Copdock and Washbrook we are not in the position to fully address these concerns with just one cabinet member representing Sudbury alone.

So, with this in mind, the Green group will aim to change this present dynamic by making another portfolio holder be representative of the more populated Sudbury area and therefore be more balanced than in previous years.

I wish to present my own best wishes to fellow Green Laura Smith who will be stepping forward into my role within the next 3-4 weeks.

As already mentioned frees up more time for local issues to give additional support but also in terms of commitments to other projects and committees within Babergh's departments, and by the time my next report is due I will be able to provide some further details about what these will be further forward.

Other news to report is the Simpler Recycling Strategy (which will become part of a new national recycling policy from DEFRA rolling out from April 2026) was recently presented to the whole council and I being at the forefront of the strategy since its inception in discussions with the Suffolk Waste Partnership will know what the challenges of such changes in strategy will mean for our residents in Babergh having to measure cost effectiveness from waste collections for additional bins included for glass, plastics and cardboard to general waste, recycling and food waste, all of which will be separated outwardly by the time delivery arrives at the depots designated to deliver each set of waste collection materials.



Now that all council members are included in what the full details of this strategy will entail I expect many questions will arise since the briefing was held, and there will be lots of opportunities for that discussion to take place within the next two years.

Finally, last Friday I was able take up the opportunity to visit the Woolverstone Project, the project since it began 30 years ago has enabled many people with varying degrees of disability to gain access to specially adapted boats across the River Orwell and operating from Woolverstone Marina, Lodge Park and Alton Water I was joined by local MP James Cartlidge to see the difference they are making in helping more and more keen sailors be able to get out into the water as well as a short presentation on the number of volunteers and groups that attend which is huge in number and often oversubscribed. Hence the recent award of lottery money which was over £100,000 will help meet this demand and provide ample capacity and opportunity for all to sail throughout the annual season.

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