



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 04 December 2023 commencing at 7.30pm at Tattingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

AGENDA

01	OPENING INCLUDING STATEMENT	CHAIR
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 06 November 2023	CHAIR
05	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive an update from the Clerk on any other Council issues	CLERK
06	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
07	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
08	STATUTORY BUSINESS a) To note the letter received from Suffolk County Council re: Street Lighting Maintenance Contract	CHAIR
09	FINANCE a) To note and approve the balance of accounts as at 30 November 2023: Lloyds Account: £TBC Current account: £TBC Premium Account: £TBC b) To note any accounting spot check undertaken by Cllr Page	RFO

	<ul style="list-style-type: none"> c) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (PAPER 1) d) To approve Tattler accounts to date for year 2023-24 (Paper 2) e) To review and approve Bank Reconciliation Statement to 31 October 2023 (PAPER 3) f) To note the CIL report for November 2023 including nominal sums for potential CIL expenditure for the coming year (PAPER 4 - CIL Spending Review 2023-24) g) To consider/approve the request from Tattingstone VH Committee for an annual contribution of £1000 towards the running cost of the hall (PAPER 5) h) To review second draft of the TPC 2024-25 budget (PAPER – Draft Budget 2024-25) i) To consider/agree the purchase of new village benches following quotes detailed on PAPER 6 	
10	<p>PLANNING MATTERS</p> <ul style="list-style-type: none"> a) To consider and agree response to the following planning matters relating to Tattingstone - None received. b) To note the following decision notices received: None received c) To note the correspondence received from Regis Group and agree next steps as necessary 	CHAIR
11	<p>CORRESPONDENCE TO NOTE/ACTION (PAPER 7 – Correspondence to note)</p> <ul style="list-style-type: none"> 1. Email from local advertiser re: Tattingstone Tattler <i>For information</i> 2. Email from local resident re: Tattingstone Tatter <i>For information</i> 3. Email from Address Management at Babergh District Council re: road name at The Wonder <i>For consideration/agreement of next steps</i> 4. Email from local handyman re: bus shelters <i>For information.</i> 	CLERK/ ALL
12	<p>VILLAGE MATTERS</p> <ul style="list-style-type: none"> a) To receive an update from the Playing Field Representative if appropriate 	SP
13	<p>SOCIAL MEDIA</p> <ul style="list-style-type: none"> a) To consider/agree Parish Council social media channels going forward b) To review/approve Social Media Policy (PAPER 8) 	CHAIR
14	<p>NEIGHBOURHOOD PLAN (as per circulated document)</p> <ul style="list-style-type: none"> a) To receive and approve the first draft of the Tattingstone Neighbourhood Plan b) To receive any other update on matters relating to the Neighbourhood Plan in appropriate 	CHAIR
15	<p>DATE OF NEXT MEETING</p> <p>Monday 08 January 2024, 7.30pm at Tattingstone Village Hall</p>	CHAIR
16	<p>IN CAMERA ITEM</p> <ul style="list-style-type: none"> a) To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed b) To receive and note details of the agreed 2023-24 Pay Award c) To agree any changes to the Clerk/RFO salary as necessary 	CHAIR

Signed:



Sarah Keys Clerk to the Council