



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 03 June 2024 commencing at 7.30pm at Tattingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

## AGENDA

01	OPENING INCLUDING STATEMENT	CHAIR
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	MINUTES a) To consider and approve the <a href="#">minutes</a> of the previous Parish Council meeting held on 13 May 2024	CHAIR
05	CLERK'S REPORT – <a href="#">SEE PAPER 1</a> a) To review progress towards actions identified in the previous meeting b) To receive the reports of items actioned under delegated powers c) To receive items of correspondence and agree actions necessary d) To receive an update from the Clerk on any other Council issues	CLERK
06	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
07	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	CHAIR
08	STATUTORY MATTERS a) To receive/approve the updated Finance Regulations from NALC adapted for Tattingstone Parish Council ( <a href="#">PAPER 2</a> )	

	<p>b) To review/update/approve the following policies; <a href="#">Data Protection and Information Management Policy</a>, <a href="#">Complaints Policy</a>, <a href="#">General Reserves Policy</a>, <a href="#">Grant Awarding Policy</a>, <a href="#">Health and Safety Policy</a>, <a href="#">Staff Appraisal Policy</a></p> <p>c) To review/update/approve the following statutory documents: <a href="#">Internal Control Policy</a>, <a href="#">Risk Register</a>, <a href="#">Standing Orders</a></p>	
09	<p>FINANCE</p> <p>a) To note and approve the balance of accounts as at 31 May 2024: Lloyds Account: £TBC Barclays Current account: £TBC Barclays Deposit Account: £TBC</p> <p>b) To note any accounting spot check undertaken by Cllr Page</p> <p>c) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (<b>PAPER 3</b>)</p> <p>d) To note the CIL report for May 2024 including nominal sums for potential CIL expenditure for the coming year (<b>PAPER 4</b>)</p> <p>e) To receive and adopt the Annual Internal Audit Report for the year ending 31st March 2024 as produced by the Council's appointed Internal Auditor (<b>PAPER 5 – TO FOLLOW</b>)</p> <p>f) To receive the Bank Reconciliation report for the period ending 31.03.24 (<b>PAPER 6 – to FOLLOW</b>)</p> <p>g) To note donations made to date in 2024-25 (<b>PAPER 7</b>)</p> <p>h) To consider any requests for financial support received from local people or groups – None received</p>	RFO
09	<p>PLANNING MATTERS</p> <p>a) To consider and agree response to the following planning matters relating to Tattingstone <a href="#">DC/24/02394</a> Apple Cottage Tattingstone Park Tattingstone Ipswich Suffolk IP9 2NF Application for works to a tree protected by Tree Preservation Order BT79/G2 - Fell 1No Holm Oak (T1) to ground level as it sounds hollow tapped with a mallet with an open cavity at the base on the east side with significant decay from the east to west side. Intends to plant another tree to replace. <a href="#">DC/23/04109</a> Former HMS Ganges Site Shotley Gate Shotley Suffolk Application under S73a for Removal or Variation of a Condition following grant of Planning Permission B/12/00500 dated 18/12/2015 under the Town and Country Planning Act 1990- The full and partial demolition of buildings associated with the redevelopment of the site for uses including: dwellings; Class C2 specialist older persons accommodation; Class E uses (flexible use within Class E such as retail, café, office, gym, clinic, indoor recreation); Class C1 (hotel, boarding and guest houses); Class F.1 (museum, library, exhibition halls); Class F.2 (community use); the use of Nelson Hall to include Class E uses (including co-working, café and indoor recreation), Class F.2 (community use) and Class F.1 (museum); together with parking and landscaping to form parks and landscaped gardens together with associated further landscaping and lighting (as amended).- To vary Condition 27 (Approved Plans) <a href="#">DC/24/02007</a> Morant, Stutton Lane, Tattingstone, Ipswich Suffolk IP9 2NZ Erection of building for use as dog grooming service (following demolition of existing outbuildings)</p> <p>b) To note the following decision notices received: None received</p>	CHAIR
10	<p>SCHOOL ISSUES</p> <p>a) To consider support necessary/available for Tattingstone Primary School</p> <p>b) To review speeding/parking issues as related to Tattingstone Primary School</p> <p>c) To consider/agree next steps as appropriate</p>	CHAIR

11	DOG FOULING PREVENTION a) To consider the recommendation from Cllr Stennett to put in place <a href="#">Wildlife Trail Cameras</a> to detect and prevent dog fouling in the village b) To consider/agree next steps as appropriate	CHAIR
12	VILLAGE MATTERS a) To receive an update from the Playing Field Representative if appropriate b) To receive an update from the Neighbourhood Plan Representative if appropriate	SP AM
13	DATES OF FORTHCOMING MEETINGS – all taking place at Tattingstone Village Hall a) Parish Council meeting – Monday 01 July 2024, 7.30pm	CHAIR
14	To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed: <ul style="list-style-type: none"> <li>To receive an update on the process to recruit a new Clerk/RFO</li> <li>To consider/agree next steps as appropriate</li> </ul>	CHAIR

Signed:



**Sarah Keys** Clerk to the Council