



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 05 June 2023 commencing at 7.30pm at Tattingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

01	OPENING INCLUDING STATEMENT	CLERK
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	PRESENTATION TO DAVE WOOD a) To formally record thanks to Dave Wood for his service to Tattingstone and Tattingstone Parish Council	CHAIR
05	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 09 May 2023	CHAIR
06	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive an update on progress towards Parish Council email accounts c) To review and update on first month of new Contractor at Tattingstone Playing Field d) To receive an update from the Clerk on any other Council issues	CLERK
07	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
08	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	
09	STATUTORY BUSINESS - to view all associated papers please use the following web-link: https://www.tattingstoneparishcouncil.co.uk/assets/Uploads/TPC-05-June-23-Meeting-Papers-v1.pdf a) Council to note and approve the Parish Clerk/RFO Contract as circulated by the Clerk b) To consider and sign up to the Civility and Respect Pledge (Paper entitled <i>Civility and Respect Pledge</i>) c) To receive an update on progress against the Internal Audit Report Action Plan as drawn up by the RFO (Clerk) (Paper entitled <i>Internal Audit Action Plan</i>)	CHAIR

	d) To note and approve the update to TPC Finance Regulations in Section 11 (Contracts)	
10	<p>FINANCE – to view all associated papers please use the following web-link: https://www.tattingstoneparishcouncil.co.uk/assets/Uploads/TPC-05-June-23-Meeting-Papers-v1.pdf</p> <p>a) To note and approve the balance of accounts as at 31 May 2023: b) Current account: £TBC c) Premium Account: £TBC d) To approve the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (<i>Paper 1- 05.06.23</i>) e) To note the accounting spot check undertaken by Cllr Page prior to the meeting f) To consider and receive the Bank Reconciliation for the period ending 28.04.23 (<i>Paper 2 – 05.06.23</i>) g) To note the Budget to Actual Position including variances to 28.04.23 (<i>Paper 3 – 05.06.23</i>) h) To note the CIL report for June 2023 including nominal sums for potential CIL expenditure for the coming year (<i>Paper entitled CIL Spending Review 2023-24</i>) i) To review/approve purchase of extra-large dog litter bin for opposite The Chapel j) To review/approve quote received from Scribe for accounting package</p>	RFO
11	<p>PLANNING MATTERS</p> <p>a) To consider and agree response to the following planning matters relating to Tattingstone: SCC/0125/22B/VOC Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2NY Proposal: Variation of Conditions 3 and 33 attached to planning permission reference SCC/0125/22B to allow for the continuance of permitted developments. SCC\0209\17B\VOC Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2NY Proposal: Variation of Condition 2 attached to planning permission reference SCC\0209\17B to allow for the continuance of permitted development SCC/0024/23B Land at Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2DB An eastern extension to Folly Farm Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials</p> <p>b) To note the following decision notices received: DC/23/01314 - Tattingstone Village Hall, Lemons Hill, Tattingstone, Ipswich Suffolk IP9 2NJ Application for prior approval for a proposed installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of non-domestic buildings - The Town and Country Planning (General Permitted Development) Order 2015 (As Amended) - Schedule 2, Part 14, Class J - Installation of solar panels. PRIOR APPROVAL GRANTED DC/23/01626 - Chedworth Place, Tattingstone, IP92ND, Application for Listed Building Consent - Replacement throughout the development of the existing roof windows with Velux Heritage Conservation Roof Window. PLANNING PERMISSION GRANTED</p>	CHAIR
12	<p>VILLAGE PLAYING FIELD UPDATE PROJECT</p> <p>a) To receive an update on the project to improve facilities at the Village Playing Field b) To review the preferred quote for the project as circulated by the Village Playing Field Committee c) To formally review and approve a contribution from Tattingstone Parish Council towards the project</p>	David Brown
13	<p>TREE/FOOTPATH WARDEN</p> <p>a) To consider the proposal to establish a Tree/Footpath warden for Tattingstone b) To consider/agree next steps as necessary</p>	CHAIR
14	<p>CORRESPONDENCE TO NOTE/ACTION - to view all associated papers please use the following web-link: https://www.tattingstoneparishcouncil.co.uk/assets/Uploads/TPC-05-June-23-Meeting-Papers-v1.pdf</p> <p>1. Email from local resident re: recycling at Tattingstone Village Hall <i>For information – this has been passed to the VH Committee</i></p>	CLERK/ ALL

15	MISCELLANEOUS CORRESPONDENCE To discuss the miscellaneous correspondence circulated during the month	CLERK
16	VILLAGE MATTERS a) To receive an update from the Village Hall and Playing Field Representative if appropriate b) To receive an update on matters relating to the Tattingstone Tattler if appropriate c) To receive an update on matters relating to the Neighbourhood Plan if appropriate d) To review progress of the Tattingstone Community Emergency Plan if appropriate	CLLRS
17	DATE OF NEXT MEETING Monday 03 July 2023, 7.30pm at Tattingstone Village Hall	CHAIR
18	IN CAMERA ITEM - CLERK'S SALARY REVIEW a) To review recommendations from the Chair ref. the SCP for the Tattingstone Clerk/RFO in line with SLCC guidance using the job evaluation tool circulated b) To review recommendations from the Chair ref. weekly hours worked by the Clerk/RFO c) To review and approve any changes to the Clerk/RFO's salary and hours worked.	CHAIR

Signed:



Sarah Keys Clerk to the Council