



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 02 October 2023 commencing at 7.30pm at Tattlingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

AGENDA

01	OPENING INCLUDING STATEMENT	CHAIR
02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
03	DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
04	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 04 September 2023	CHAIR
05	CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive an update from the Clerk on any other Council issues	CLERK
06	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter	CHAIR
07	PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattlingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council	
08	STATUTORY BUSINESS a) To review and approve the 2023-24 Tattlingstone Parish Council Insurance renewal documentation received (PAPER 1) b) To review the email received from Community Action Suffolk re: email accounts and approve expenditure if appropriate (PAPER 2) c) To review PAPER 3 circulated by the Clerk ref. Dispensations and to approve the Draft Dispensation Policy and Dispensation Request form.	CHAIR
09	FINANCE	RFO

	<p>a) To note and approve the balance of accounts as at 30 September 2023: Lloyds Account: £30,000 Current account: £12,501.93 Premium Account: £3205.82</p> <p>b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (PAPER 4- 02.10.23)</p> <p>c) To note the accounting spot check undertaken by Cllr Page</p> <p>d) To review and approve Budget to Actual Statement as circulated by the Clerk (PAPER 5 – 02.10.23) – TO FOLLOW)</p> <p>e) To review and approve Bank Reconciliation Statement to 31 August 2023 (PAPER 6 – 02.10.23 – TO FOLLOW)</p> <p>f) To note the CIL report for August 2023 including nominal sums for potential CIL expenditure for the coming year (PAPER 7 - CIL Spending Review 2023-24)</p> <p>g) To consider/approve the purchase of new village grit bins using CIL Funds</p>	
10	<p>PLANNING MATTERS</p> <p>a) To consider and agree response to the following planning matters relating to Tattingstone: DC/23/04109 Former HMS Ganges Site Shotley Gate Shotley Suffolk Application under S73a for Removal or Variation of a Condition following grant of Planning Permission B/12/00500 dated 18/12/2015 Town and Country Planning Act 1990.- To vary Condition 27 (Approved Plans) DC/23/02870 Tattingstone Village Hall Lemons Hill Tattingstone Ipswich Suffolk IP9 2N Removal of asbestos roof and replacement with "grey" Kingspan profile metal insulated sheeting, Replacement of flat roof covering to front right hand extension with long life reinforced roofing membrane, Strengthening of flat roof, Installation of 2no. public EV charging points</p> <p>b) To note the following decision notices received: None</p>	CHAIR
11	<p>CORRESPONDENCE TO NOTE/ACTION (PAPER 8 – Correspondence to note)</p> <ol style="list-style-type: none"> 1. Email from Holbrook PC re: Quiet Lanes <i>For consideration/agreement of next steps</i> 2. Email of thanks for donation from St Mary's Church <i>For information</i> 3. Email from Alton Water re: staffing updates and Lemons Hill Bridge <i>For information</i> 	CLERK/ ALL
12	<p>TATTLER</p> <p>a) To note/amend/approve the Standard Operating Document as circulated by the Clerk (TO FOLLOW)</p> <p>b) To review/approve the proposal from Cllr Stennett re: changes to the reporting of Tattingstone Tattler finances (PAPER 9)</p>	CHAIR
13	<p>VILLAGE MATTERS</p> <ol style="list-style-type: none"> a) To receive an update from the Village Hall and Playing Field Representative if appropriate b) To receive an update on matters relating to the Tattingstone Tattler if appropriate c) To receive an update on matters relating to the Neighbourhood Plan if appropriate d) To receive an update on the Community Emergency Plan if appropriate 	CLLRS
14	<p>DATE OF NEXT MEETING</p> <p>Monday 06 November 2023, 7.30pm at Tattingstone Village Hall</p>	CHAIR

Signed:

A handwritten signature in black ink on a light blue background. The signature reads "S Keys." with a period at the end. The letters are cursive and fluid.

Sarah Keys Clerk to the Council