



The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 04 September 2023 commencing at 7.30pm at Tattingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

AGENDA

| | | |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 01 | OPENING INCLUDING STATEMENT | CHAIR |
| 02 | APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received | CLERK |
| 03 | DECLARATIONS OF INTERESTS a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations | ALL |
| 04 | MINUTES a) To consider and approve the minutes of the previous Parish Council meeting held on 03 July 2023 | CHAIR |
| 05 | CLERK'S REPORT a) To review progress towards actions identified in the previous meeting b) To receive notification that a complaint has been made against a Tattingstone Parish Councillor c) To receive an update from the Clerk on any other Council issues | CLERK |
| 06 | REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor - Simon Harley b) District Councillor – Daniel Potter | CHAIR |
| 07 | PUBLIC FORUM a) To receive questions and matters of concern from members of the public in attendance on the agenda submitted b) To receive comments or questions relating to Tattingstone in particular c) To receive questions and comments submitted in writing/email for future consideration by the Council | |
| 08 | STATUTORY BUSINESS a) To receive an update on progress against the Internal Audit Report Action Plan as drawn up by the RFO (Clerk) (<i>Paper entitled Internal Audit Action Plan</i>) b) To approve appointment of SALC as Internal Auditors for 2023-24 c) To review Paper 1 circulated by the Clerk ref. Dispensations and to approve the Draft Dispensation Policy and Dispensation Request form. | CHAIR |
| 09 | FINANCE a) To note and approve the balance of accounts as at 31 August 2023: | RFO |

| | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| | <p>Current account: £TBC Premium Account: £TBC</p> <p>b) To approve the accounts paid since the last meeting, the accounts awaiting payment including those coming forth and the receipts allocated since the last meeting (PAPER 2- 04.09.23)</p> <p>c) To note the accounting spot check undertaken by Cllr Page</p> <p>d) To note the CIL report for August 2023 including nominal sums for potential CIL expenditure for the coming year (PAPER 3 - CIL Spending Review 2023-24)</p> <p>e) To note confirmation that in accordance with legislation the Clerk has advertised the conclusion of audit for the year ending 31st March 2023</p> <p>f) To note the opening of a Tattingstone Lloyds Account and to agree a transfer to this account</p> <p>g) To review/approve the draft Internet Banking Policy as circulated by the Clerk (PAPER 4 – Internet Banking Policy)</p> <p>h) To consider/agree the purchase of a Wreath for Remembrance on behalf of the Parish Council</p> <p>i) To consider/agree the Annual Play area Inspection arrangements for the coming year (PAPER 5 - Letter from BDC)</p> | |
| 10 | <p>PLANNING MATTERS</p> <p>a) To consider and agree response to the following planning matters relating to Tattingstone: SCC/0024/23B – Reconsultation as further information submitted Land at Folly Farm, Tattingstone, Ipswich, Suffolk, IP9 2DB An eastern extension to Folly Farm Quarry for the extraction, processing, sale and distribution of sand and gravel and subsequent restoration using inert materials</p> <p>b) To note the following decision notices received: APP/D3505/W/21/3285665 5 Chedworth Place, Tattingstone IP9 2ND Appeal made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. APPEAL DISMISSED</p> <p>c) To discuss work currently underway behind Chedworth Place and to provide further information if available (PAPER 6 – email correspondence)</p> | CHAIR |
| 11 | <p>CORRESPONDENCE TO NOTE/ACTION (PAPER 7 – Correspondence to note)</p> <ol style="list-style-type: none"> 1. Email from Suffolk Police re: dangerous driving at Lemons Hill Bridge <i>For information</i> 2. Email from local resident re: vegetation at Chedworth Place <i>For information</i> 3. Email from BDC re: Musical Wellbeing Project <i>For information</i> 4. Email from BDC re: noise complaint from bottle banks at Village Hall <i>For information</i> | CLERK/ ALL |
| 12 | <p>TATTLER</p> <p>a) To note the Editor Job Description as circulated (PAPER 8 – Tattler Job Description)</p> <p>b) To note and review the email correspondence received ref. The Tattler (PAPER 9 – Tattler correspondence)</p> | CHAIR |
| 13 | <p>PARISH COUNCIL EMAIL ACCOUNTS</p> <p>a) To review the email from Ipswich Websites re: email accounts (PAPER 10 – Email)</p> <p>b) To consider/agree next steps as appropriate</p> | CHAIR |
| 14 | <p>SLCC NATIONAL CONFERENCE</p> <p>a) To approve proposal from the Parish Council Chair that the Parish Clerk is funded to attend the SLCC 2-day National conference in October 2023, 50% funded by TPC (including travel costs)</p> <p>b) To consider/agree next steps as necessary</p> | CHAIR |
| 15 | VILLAGE MATTERS | CLLRS |

| | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| | <ul style="list-style-type: none"> a) To receive an update from the Village Hall and Playing Field Representative if appropriate (PAPER 11 – Report from Cllr Page) b) To receive an update on matters relating to the Tattlingstone Tattler if appropriate c) To receive an update on matters relating to the Neighbourhood Plan if appropriate d) To review version 6 of the Community Emergency Plan (PAPER 12 – <i>Community Emergency Plan</i>) | |
| 16 | <p>DATE OF NEXT MEETING</p> <p>Monday 02 October 2023, 7.30pm at Tattlingstone Village Hall</p> | CHAIR |

Signed:



Sarah Keys Clerk to the Council