



TATTINGSTONE

Parish Council

Tattlingstone Parish Council

34 Sycamore Way

Brantham

CO11 1TL

07807 799480

Tatt.pc@gmail.com

www.tattlingstoneparishcouncil.co.uk

The Parish Councillors of TATTINGSTONE PARISH COUNCIL are summoned to attend the Parish Council Meeting on Monday 03 April 2023 commencing at 7.30pm at Tattlingstone Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

01.	WELCOME AND INTRODUCTION	CHAIR
02.	APOLOGIES FOR ABSENCE To receive and approve any apologies received in advance of the meeting	CLERK
03.	DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS a) To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25 b) To receive requests for dispensations	ALL
04.	MINUTES a) To consider and approve the minutes of the previous Parish Council meeting on 06 March 2023	CHAIR
05.	CLERK'S REPORT a) To receive an update on actions from the last meeting b) To receive a report on any other issues from the Clerk c) To consider/agree next steps as necessary	CLERK
06.	PUBLIC SESSION – to receive reports for information <ul style="list-style-type: none"> • County Councillor Simon Harley • District Councillor – Jane Gould • Questions/comments from the public 	CHAIR
07.	FINANCE REPORT a) To note and approve the balance of accounts: <ul style="list-style-type: none"> - Community account: £TBC - Premium Account: £TBC b) To note and approve Appendix A which outlines: <ul style="list-style-type: none"> - the accounts awaiting payment - the accounts paid since the last meeting - the receipts allocated since the last meeting c) To note and approve the Budget to Actual Statement to 31 March 2023 d) To consider and receive the Bank Reconciliation for the period ending 31 March 2023 e) To receive the Annual CIL Report for the year ending 31st March 2023 f) To note the Clerk as RFO has set the period for the exercise of public rights for the inspection of the accounting records for the year ending 31st March 2023 to take place between Monday 5 June – Friday 14 July 2023 inclusive	RFO
08.	BANKING ARRANGEMENTS a) To consider proposals for new banking arrangements going forward	AM

	b) To agree next steps as necessary	
09.	CLERK APPRAISAL a) To receive an update from the Chair re: Clerk's annual appraisal b) To receive/agree recommendations from the Chair c) To review/approve the draft contract circulated by the Clerk	CHAIR
09.	PLANNING APPLICATIONS a) To review planning applications received and to agree response from TPC as appropriate: DC/23/01314 Tattingstone Village Hall, Lemons Hill, Tattingstone, Ipswich, IP9 2NJ Application for prior approval for a proposed installation, alteration or replacement of other Solar Photovoltaics (PV) equipment on the roofs of non-domestic buildings - The Town and Country Planning (General Permitted Development) Order 2015 (As Amended) - Schedule 2, Part 14, Class J - Installation of solar panels. b) To note any planning decisions received: None	CHAIR
10.	CORRESPONDENCE a) To note any correspondence received requiring immediate discussion and agree next steps as necessary: 1. Email from TGNS re: bus services <i>For consideration/agreement of next steps</i>	CHAIR
12.	POLICY DOCUMENT REVIEW a) To review the following amended Tattingstone Parish Council Policies as presented by the Clerk: • Health and Safety Policy • Staff Appraisal and Review Policy b) To consider/agree any amendments/updates necessary	CHAIR
13.	PLAYING FIELD & VH COMMITTEE UPDATE a) To receive an update from BS re Playing Field and VH b) To consider/agree any next steps as necessary	BS
14.	VILLAGE PLAYING FIELD a) To receive tenders for the 2-year contract to cut the Village Playing Field b) To consider/agree next steps	CHAIR
15.	VILLAGE LITTER PICK a) To receive an update on the village litter pick scheduled for 22 April 2023 b) To consider/agree next steps as necessary	AM
16.	COMMUNITY EMERGENCY PLAN a) To receive an update on any current Community Emergency Plan b) To consider/agree next steps as necessary	SP
17.	ANY OTHER URGENT VILLAGE MATTERS a) To consider any other urgent village matters b) To consider/agree next steps as necessary	CHAIR
18.	DATE OF NEXT MEETING Monday May 2023, 7.30pm at Tattingstone Village Hall	CHAIR

Signed:



Sarah Keys Clerk to the Council

APPENDIX A

08. FINANCE REPORT

ACCOUNTS TO BE PAID	Chq no.	NET	VAT	TOTAL	Powers Used
S.Keys (March 2023 salary - £320.50 March 2023 expenses - £9.00)	101441	£329.50		£329.50	LGA 1972, s.111
HMRC (P30 Quarter 4)	101442	£240.40		£240.40	LGA 1972, s.111
Leiston Press (Inv. 57773)	101443	£268.00	£3.00	£271.00	General Power of Competence, Localism Act
SALC (Inv.no. 26836, 6 months payroll)	101444	£45.00	£9.00	£54.00	LGA 1972, s.111
Places4People Ltd (Neighbourhood Plan Support)	101445	£1620.00	£324.00	£1944.00	Town and Country Planning act 1990, sch.1, para 8 and ss. 61E – 61Q and Sch.4B, 4C

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Anonymous donations for The Tattler	£200.00